

**Please Note:** The Council Meeting will be conducted at Rolla City Hall. Citizens are encouraged to watch the proceedings live on the City of Rolla, Missouri YouTube page at [https://www.youtube.com/@City\\_of\\_Rolla/streams](https://www.youtube.com/@City_of_Rolla/streams)

**COUNCIL PRAYER**  
Ministerial Alliance

**AGENDA OF THE ROLLA CITY COUNCIL**  
**Monday, February 3rd, 2025; 6:30 P.M.**  
**City Hall Council Chambers**  
**901 North Elm Street**

**PRESIDING: Mayor Louis J. Magdits IV**

**COUNCIL ROLL: JOSHUA VROMAN, MATTIAS PENNER, MEGAN JOHNSON, NATHAN CHIRBAN, STEVE JACKSON, MATTHEW FRIDLEY, WILLIAM HAHN, ROBERT KESSINGER, KEVIN GREVEN, VICTORIA STEEN, AND TINA BALCH**

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**PLEDGE OF ALLEGIANCE**  
Councilwoman Johnson

**I. CONSENT AGENDA –**

- A. Consider Approval of the City Council Minutes of:
1. City Council Minutes – January 6<sup>th</sup>, 2025
  2. Closed Session Minutes – January 6<sup>th</sup>, 2025
  3. City Council Minutes – January 21<sup>st</sup>, 2025

**II. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- a) Building Codes monthly report – December 2024
- b) Environmental Services Department Monthly Report December 2024
- c) Police Department Monthly Report – December and YTD 2024
- d) Animal Control Division Report – December and EOY 2024
- e) Rolla Municipal Court summary – December 2024
- f) The Centre Income Statement ending December 2024
- g) Rolla Board of Public Works Minutes for November 26, 2024
- h) P&Z Commission Minutes for January 14, 2025
- i) City of Rolla Financials for December 31<sup>st</sup>, 2024
- j) Fire Incident Report for December 2024

**III. PUBLIC HEARINGS – None**

**IV. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None**

V. **OLD BUSINESS** –

- A. **Ordinance** authorizing an agreement with Corrective Asphalt Materials, LLC. (Public Works Director Darin Pryor) **Final Reading**
- B. **Ordinance** authorizing an agreement with Visu-Sewer of Missouri, LLC. (Public Works Director Darin Pryor) **Final Reading**.
- C. **Ordinance** to rezone 21 Stephendale Ct. from the R-1 Suburban residential district, to the C-1 Neighborhood Commercial district. (City Planner Tom Coots) **Final Reading**

VI. **NEW BUSINESS** –

- A. **Resolution** to approve the application for Community Infrastructure Funding through the Delta Regional Authority to be utilized to construct storm sewer improvements. (Public Works Director Darin Pryor) **Motion**

VII. **CLAIMS and/or FISCAL TRANSACTIONS** –

- A. **Resolution** to revise the (year-end) FY 2024 Budget. (Finance Director Steffanie Rogers) **Motion**

VIII. **CITIZEN COMMUNICATION**

IX. **MAYOR/CITY COUNCIL COMMENTS**

- A. Councilman Penner: Discussion on Robert’s Rules of Order and Council Meeting Procedures.

X. **COMMENTS FOR THE GOOD OF THE ORDER**

- A. Next Meeting Date, **TUESDAY**, February 18<sup>th</sup>, 2025

XI. **CLOSED SESSION** –

- A. Closed Session per RSMo 610.021, NONE

XII. **ADJOURNMENT** -

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, JANUARY 6<sup>TH</sup>, 2025; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits IV

**Council Members in Physical Attendance:** Mattias Penner, Joshua Vroman, Megan Johnson, Nathan Chirban, Matt Fridley, William Hahn, Kevin Greven, Rob Kessinger, Keven Greven, Victoria Steen and Tina Balch

**Council Members Absent:** Stanley Mayberry (resigned 09/03/24) and Steve Jackson

**Department Directors and Other City Officials in Physical Attendance:** Public Works Director Darin Pryor, Fire Chief Jeff Breen, Police Chief Sean Fagan, Parks Director Floyd Jernigan, Comm. Dev. Director Dawn Bell, Finance Director Steffanie Rogers, Recreation Centre Interim Director Josh Stephens and City Counselor Nathan Nickolaus.

Mayor Magdits called the meeting to order at approximately 5:30 p.m. and asked Councilman Vroman to lead in the Pledge of Allegiance.

\*Moment of silence for the passing of Retired Communications Chief Paula Volkmer.

**I. CONSENT AGENDA –**

- A. Consider Approval of the City Council Minutes of:
1. City Council Minutes – December 2nd, 2024
  2. City Council Minutes – December 16th, 2024

A motion was made by Johnson and seconded by Fridley to approve the minutes. A voice vote showed 10 Ayes, zero Nays, and Jackson Absent.

**II. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- a) Building Codes monthly report – November 2024
- b) Environmental Services Department Monthly Report November 2024
- c) Police Department Monthly Report – November 2024
- d) Animal Control Division Report – November 2024
- e) Rolla Municipal Court summary – November 2024
- f) The Centre Income Statement ending November 2024
- g) P&Z Commission Minutes for December 10<sup>th</sup>, 2024
- h) Parks Advisory Minutes from November 25<sup>th</sup>, 2024

**III. PUBLIC HEARINGS –** None

**IV. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –** None

## V. OLD BUSINESS –

- A. **Ordinance** to approve the annexation and assignment of zoning to a portion of 13063 Old Wire Outer Rd into the corporate limits of the City of Rolla and assigning a zoning of C-2, General Commercial. (Comm. Dev. Director Dawn Bell) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4837: AN ORDINANCE TO APPROVE THE ANNEXATION OF A PORTION OF 13063 OLD WIRE OUTER RD INTO THE CORPORATE LIMITS OF THE CITY OF ROLLA AND ASSIGNING ZONING OF SAID PROPERTY AS THE C-2, GENERAL COMMERCIAL DISTRICT. A motion was made by Chirban and seconded by Hahn to approve the ordinance. A roll call vote showed: Ayes: Penner, Greven, Steen, Vroman, Chirban, Balch, Johnson, Kessinger, Hahn, and Fridley. Nays: none. Absent: Jackson.
- B. **Ordinance** to approve the vacation of alleys in Cowan’s Addition to city of Rolla generally bounded by Hwy 72, Spilman Ave, Walker Ave, and Strobach Street. (Comm. Dev. Director Dawn Bell) Due to concerns by neighbors and a recommendation to deny the vacation from P&Z, staff indicated the alley right-of-way can be addressed in a future development of the property. City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: AN ORDINANCE APPROVING THE VACATION OF AN ALLEY IN COWAN’S ADDITION TO THE CITY OF ROLLA, GENERALLY BOUNDED BY HWY 72, SPILMAN AVENUE, WALKER AVENUE, AND STROBACH STREET. A motion was made by Greven and seconded by Vroman to approve. A roll call vote showed: Ayes: none. Nays: Balch, Chirban, Greven, Vroman, Steen, Kessinger, Hahn, Johnson, Fridley, and Penner. Absent: Jackson. MOTION FAILED.
- C. **Ordinance** to approve the vacation of alleys in Cowan’s Addition to City of Rolla generally bounded by Black Street, Spilman Ave, Walker Ave, and the railroad ROW. (Comm. Dev. Director Dawn Bell) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4838: AN ORDINANCE APPROVING THE VACATION OF AN ALLEY IN COWAN’S ADDITION TO THE CITY OF ROLLA, GENERALLY BOUNDED BY BLACK STREET, SPILMAN AVENUE, WALKER AVENUE, AND THE RAILROAD ROW. A motion was made by Chirban and seconded by Johnson to approve the ordinance. A roll call vote showed: Ayes: Johnson, Fridley, Steen, Vroman, Penner, Chirban, Balch, Greven, Kessinger, and Hahn. Nays: none. Absent: Jackson.
- D. **Ordinance** to approve text amendment to Section 42.313 General Requirements (Parking). (Comm. Dev. Director Dawn Bell) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4839: AN ORDINANCE AMENDING CHAPTER 42, PLANNING AND ZONING, ARTICLE III GENERAL PROVISIONS, SECTION 42-313 GENERAL REQUIREMENTS PERTAINING TO PARKING. A motion was made by Johnson and seconded by Chirban to approve the ordinance. A roll call vote showed the following: Ayes: Hahn, Chirban, Greven, Steen, Kessinger, Penner, Balch, Johnson, and Fridley. Nays: Vroman. Absent: Jackson.

## VI. NEW BUSINESS –

- A. Discussion on Ordinance declaring Rolla as a “Sanctuary City for the Unborn”.

City Administrator John Butz gave a brief review of this discussion to date.

Mayor Magdits started the discussion asking Council what they wished to accomplish by this ordinance?



Councilman Vroman made a motion to bring the item to the floor to discuss. This was seconded by Steen.

During the discussion, Vroman explained that this ordinance would make Amendment 3 work within the confines of the federal statutes because federal statutes supersede state constitution, state statutes and local law. This would apply to everyone in the city limits of Rolla.

Vroman referred Council to page VI.A.12 of the packet to 456.003 titled “Private Right of Action”. He further explained that the City would be pointing to the Comstock Act and saying that they have to work within the confines of that law or face enforcement. Neither the City nor the State would be enforcing the Comstock Act. This ordinance would be a private right of action and would provide a mechanism for citizens to enforce this action on their own.

When Mayor questioned why it was necessary to give citizens permission to do this, Vroman asked if Mark Lee Dixon could come to the stand to explain. Mayor Magdits denied his request and asked why the City should pass a law that the City would not enforce, in order to give citizens the right to take legal action against someone else?

City Counselor Nathan Nickolaus explained that the City would be creating a local government cause of action, but the RICO Act (Racketeer Influenced and Corrupt Organization Act) already exists to enforce the same things. The proposed ordinance would likely give the citizens of Rolla an independent cause of action though he was unsure of how that would work.

Council continued to ask for clarification regarding the litigation and investigation process, which court would handle these cases, and clarification on the role of the City of Rolla.

Fridley asked Council to not take this issue any further and shared concerns in becoming involved in a court battle over an issue which should be handled at the State and Federal level. He shared his desire to avoid negative press for the City and his failure to see how involvement would benefit the citizens of Rolla. Vroman reminded Council that any legal recourse regarding this action would not cost the tax payers any money, as an outside agency has offered to represent the City for free.

Mayor shared with the citizens that the City has already received two communications from ACLU.

At Mayor Magdits request, City Counselor Nathan Nickolaus explained the Comstock Act and touched on the RICO Act.

When asked if this ordinance would prevent anything further than what is already prevented, City Counselor Nathan Nickolaus responded that this ordinance could mimic federal law and give a mechanism to enforce the federal law at a local level.

Vroman and Steen requested multiple times for Mark Lee Dixon to come to the stand and answer questions. Mayor Magdits denied the requests, as the purpose of the discussion was to determine Council intent, not for a public hearing. It was made clear that Dixon and Westbrook could speak during citizen comments.

Hahn clarified with City Counselor Nathan Nickolaus that under this proposed ordinance, an uninjured third party could bring suit to another citizen and that this ability would make Rolla unique in the state. City Counselor Nickolaus agreed that was the case and those cases would likely have to go through the Municipal Court which may not be equipped to handle such cases.

When Mayor Magdits asked again why the City would want this, Vroman asked to have Mark Lee Dickson come to the stand to explain. Mayor Magdits replied they (Dickson and Westbrook) were not attorneys, and legal advice should not come from anyone other than our City Counselor.

A motion was made by Steen, seconded by Vroman to have Mark Lee Dixon come to the stand. Multiple Council members expressed the desire to keep the discussion at hand between Council but that they wished to hear from Dickson and Westbrook during citizen comment. Hahn reminded Council that the purpose of this discussion was to determine whether Council even wants to consider an ordinance and that the discussion should remain amongst Council.

A roll call vote on the above motion showed: Ayes: Penner, Vroman, Steen, Chirban, and Johnson. Nays: Fridley, Kessinger, Greven, Balch, and Hahn. Absent: Jackson. The Mayor broke the tie with a Nay vote but welcomed Dickson and Westbrook to speak during citizen comments.

Fridley asked Vroman if his intention was to have Rolla involved in a groundbreaking lawsuit that will decide this issue for all of Missouri. Vroman replied that his intention was to make sure Amendment 3 works within the confines of the Comstock Act which is a federal statute. Hahn questioned why this couldn't be done at the state level and that he believed this was inappropriate at a local level. Mayor Magdits voiced that nobody else in the state has done this and feels the City of Rolla was being used.

A motion was made by Steen and seconded by Penner, to have a first reading of the ordinance. This was not possible due to there not being an official ordinance presented for first reading, the version provided in the packet wasn't the newest version provided by Vroman, and this item was noticed to the public as a discussion not a first reading.

Vroman informed the public that pages VI.A.3-VI.A.7 in the packet were from his initial presentation to Council in November and are obsolete. The draft ordinance following that in the packet is not the most recent amended version. Vroman started to share minor differences in the versions and to suggest changes until Hahn called Point of Order and explained that since the ordinance hadn't been first read it wasn't open for discussion or amending. Hahn reiterated that the purpose of the discussion was to determine if Council was interested in bringing an ordinance for consideration.

A motion was then made by Vroman to bring the updated ordinance requiring compliance with federal law, back to Council in two weeks for first reading.

Johnson asked about the current motion on the floor from Steen. Steen withdrew her previous motion.

Mayor Magdits asked Vroman what version he wanted brought back and attempted to clarify the motion. Penner seconded the above motion.

Several Council members were uncomfortable with voting to have a first reading at the next meeting on an ordinance that wasn't in front of them, but didn't necessarily want to drop the topic completely. Vroman was asked to consider withdrawing his motion and to submit his clean updated version for Council consideration.

Vroman withdrew his motion.

Fridley made a motion, seconded by Hahn, to close discussion on this topic and not bring it up at the next meeting. Nathan Nickolaus commented that he can close the topic for tonight but not for future conversation. A roll call vote showed: Ayes: Greven, Hahn, and Fridley. Nays: Chirban, Balch, Vroman, Steen, Kessinger, Penner and Johnson. MOTION FAILED

Mayor Magdits asked Council if they want this back on the agenda under Council Comments or under New Business. After some discussion, it was decided that Vroman would submit his desired ordinance version to be placed under “Council Comments” on the next agenda.

- B. **Resolution** to enter into an agreement with Revize for Website Services. (City Administrator John Butz) City Counselor Nathan Nickolaus read the resolution for one reading, by title: Resolution 2053: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT FOR WEBSITE SERVICES WITH REVIZE. A motion was made by Greven and seconded by Johnson to approve the resolution. A voice vote showed 10 Ayes, zero Nays, and 1 Absent.
- C. **Motion** to award a design contract to the Lochmueller Group Inc. and **Ordinance** to enter in agreement same for design and right-of-way plans for a roundabout at 18th /Bardsley/Old St. James Road. (Public Works Director Darin Pryor) This project may not be built for 10-15 years, but the design plans are necessary for design and ROW acquisition. A motion was made by Vroman and seconded by Hahn to award the bid to Lochmueller Group Inc. for \$211,400. A voice vote whose 10 Ayes, zero Nays, and 1 absent.

City Counselor Nathan Nickolaus read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AMENDMENT NO.1 BETWEEN THE CITY OF ROLLA, MISSOURI AND THE LOCHMUELLER GROUP FOR PROFESSIONAL SERVICES FOR INTERSECTION IMPROVEMENTS 18<sup>TH</sup>/OLD ST JAMES/BARDSLEY, PROJECT NUMBER 528.

Vroman requested that it be on record that after having spoken to an Engineer regarding this project, on that strip of highway from 18<sup>th</sup> to the railroad tracks, he would like to see more lead way between the railroad track and the circle itself to be considered in the design of the roundabout.

- D. **Resolution** to approve the addition of Public Safety Employees (Dispatchers) under LAGERS. (City Administrator John Butz) No public comments were received since Council last authorized the 45-Day waiting period at the November 18<sup>th</sup> Council meeting. City Counselor Nathan Nickolaus read the Resolution for one reading, by title: RESOLUTION 2054: A RESOLUTION TO APPROVE THE ADDITION OF PUBLIC SAFETY PERSONNEL MEMBERS UNDER THE MISSOURI LOCAL GOVERNMENT EMPLOYEE’S RETIREMENT SYSTEM. A motion was made by Fridley and seconded by Vroman to approve the resolution. A voice vote showed 10 Ayes, zero Nays, and 1 Absent. The benefit change will take effect on March 1, 2025.

## **VII. CLAIMS and/or FISCAL TRANSACTIONS –**

- A. **Motion** to accept proposal from Davenport/LAMA for permitting software and Resolution to enter into agreement with same. (Community Development Director Dawn Bell) City Counselor Nathan Nickolaus read the resolution for one reading, by title: RESOLUTION 2055: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SOFTWARE AS A SERVICE (SAAS) AGREEMENT BETWEEN THE CITY OF ROLLA AND THE DAVENPORT GROUP USA LTD. A motion was made by Vroman, and seconded by Hahn to award the bid to Davenport/LAMA for permitting software. A voice vote showed 10 Ayes, zero Nays, and 1 Absent.

- B. **Motion** to award bid to Public Safety Upfitters to equip five police vehicles. (Police Chief Sean Fagan) A motion was made by Chirban and seconded by Johnson to award the bid to Public Safety Upfitters for \$35,631, with the contingency that payment will not be made until the vehicles come in. A voice vote showed 10 Ayes, zero Nays, and 1 Absent.

### VIII. CITIZEN COMMUNICATION

Note: To simplify, “Sanctuary City for the Unborn ordinance” will be referred to as “SCFU ordinance” for these comments.

- A. Lyndsey Bagnall – Feels the proposed SCFU ordinance would not change anything. Doesn’t feel the city should be involved in something that should be handled at the state and Federal level or interfere with something that is between a medical professional and a woman.
- B. Britt Giger – Asked Council to focus on the growth of Rolla and the University and avoid litigation with ACLU and nationwide embarrassment regarding the proposed SCFU ordinance.
- C. Jenny and Michael Cunningham – Spoke against the proposed SCFU ordinance and urged Council to focus on improving healthcare and to reject any variation of this ordinance.
- D. Joseph Dalton – Explained the dangers of the abortion pills that are being sold to women online and mailed through the mail to Rolla without proper medical care.
- E. Dr. Jenny Penny Cook – clarified the use and ordering of specific meds that would be affected by the SCFU ordinance a side from abortion.
- F. Regan Gordon – Asked Council to consider passing the revised version of the SCFU ordinance.
- G. Pamela Timson – Cautioned Council of the consequences of their actions when considering the SCFU ordinance.
- H. Mark Lee Dixon – Stated he was invited to the community. He listed statements by City Counselor Nathan Nickolaus that he feels are incorrect and encouraged Council to read the letter sent by the Attorney General sent to the pharmacies talking about the dangers of certain drugs.
- I. Andrew Behrendt – Ward 2: He believes the seat of Council is to solve problems not create them. He asked Council to re-commit to the real business of governance.
- J. Heath Petri – shared an online statement saying the Comstock act does not require the Post Office to change their practices.
- K. Brian Westbrook of Coalition Life in St. Louis Co. – Shared that he was invited to the community and that Rolla wasn’t singled out. He talked about how abortion drugs being mailed without medical oversight is not women’s healthcare.

Councilman Chirban asked Westbrook if he had any legal insight on a topic and Westbrook clarified with Council that he was not an attorney. Mayor Magdits asked if the proposed ordinance differentiates between abortion and other medical procedures. Westbrook said this ordinance would save women and children’s lives by preventing abortion causing pills from being purchased and mailed online.

Councilman Vroman said he was the one who had invited Brian Westbrook and Mark Lee Dixon.

Mayor Magdits said he didn’t feel this battle was right for the City of Rolla. Westbrook replied that the decision was up to Council and noted that City Counselor Nathan Nickolaus still had not reached out to him as directed by Council 2 months ago. Nathan Nickolaus replied that it was illegal to have a discussion about the law with them because neither Westbrook or Dickson are attorneys. Mayor Magdits shared that Council probably thought at the time of said motion that both Dickson and Westbrook were attorneys.

Mayor Magdits clarified that Nathan Nickolaus would call Mr. Westbrook and Dickson but there would be nothing legal discussed.

L. Councilman Chirban asked Dr. Penny Cook if this SCFU ordinance would prevent her from prescribing medications for reasons other than abortion and she said she believed it would. She shared her experience with pharmacies “pre-Dobb” verses her experience with pharmacies now and she is now having to disclose the purpose of the prescription to pharmacies which should be kept private between physician and patient.

M. Doug Center – Spoke in favor of Councilman Vroman and his heart for the sanctity of life.

N. Tracy Wright – Feels there is a misunderstanding about pro-choice people. People should be given the right to exercise freedom of choice. She feels the issue of ordering abortion pills offline from companies distributing these medications should be addressed to those companies rather than pit citizens against citizens.

O. Katheryn Sheffield – Expressed that the latest amended draft of the SCFU ordinance needed to be shared with the community as soon as possible for a better-informed discussion.

P. Morgan Bearden – Shared that it appeared the proposed SCFU ordinance doesn’t accomplish anything.

#### **IX. MAYOR/CITY COUNCIL COMMENTS**

A. Councilman Kessinger read comments by Kim Collins and Alyssa Lewis who were both asking to remove fluoride treatment from the water.

Mayor Magdits informed Council that the fluoride water treatment topic would be on the January 21<sup>st</sup> agenda. Kessinger replied that his intent was to make a motion to remove the fluoride water treatment.

#### **X. COMMENTS FOR THE GOOD OF THE ORDER**

A. Next Meeting Date, **Tuesday**, January 21st, 2025

#### **XI. CLOSED SESSION –**

A. Closed Session per RSMo 610.021, (2) Real Estate; (1) Legal; (3) Personnel

At 10:11 AM, a motion was made by Chirban, seconded by Johnson to go into closed session. A roll call vote showed the following: Ayes: Johnson, Fridley, Steen, Vroman, Penner, Chirban, Balch, Greven, Kessinger, and Hahn. Nays: none. Absent: Jackson.

At 10:53 PM, Council returned from open session where there were no reportable actions taken.

#### **XII. ADJOURNMENT -**

With nothing further to discuss, at 10:54 PM the meeting was adjourned.  
Minutes respectfully submitted by City Clerk Lorri Powell.

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CITY CLERK

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MAYOR

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**ROLLA CITY COUNCIL MEETING MINUTES  
TUESDAY, JANUARY 21ST, 2025; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits IV

**Council Members in Physical Attendance:** Mattias Penner, Joshua Vroman, Megan Johnson, Nathan Chirban, Steve Jackson, Matt Fridley, William Hahn, Kevin Greven, Rob Kessinger, Victoria Steen and Tina Balch

**Council Members Absent:** Stanley Mayberry (resigned 09/03/24)

**Department Directors and Other City Officials in Physical Attendance:** Public Works Director Darin Pryor, Fire Chief Jeff Breen, Police Chief Sean Fagan, Parks Director Floyd Jernigan, Comm. Dev. Director Dawn Bell, Recreation Centre Interim Director Josh Stephens, City Planner Tom Coots and City Counselor Nathan Nickolaus.

Mayor Magdits called the meeting to order at approximately 5:30 p.m. and asked Councilman Penner to lead in the Pledge of Allegiance.

**I. PUBLIC HEARINGS –**

- A. **Public Hearing and Ordinance** to rezone 21 Stephendale Ct. from the R-1 Suburban Residential district, to the C-1, Neighborhood Commercial district. City Planner Tom Coots explained that the applicant has Highway 72 and Stephendale frontage and wishes to have a small restaurant carry out business on the dead-end street.

At 6:36 Mayor Magdits opened the public hearing.

- Thu Tran, owner of subject property, shared his plans to open a small carry-out Vietnamese restaurant. He believes he has enough space to have 5-7 parking spaces.
- Will Bernhardt spoke against the rezoning stating there wasn't enough room for appropriate parking and the entrance would bring too much traffic to a normally low trafficked dead-end street.
- Thu Tran addressed the concerns of the previous speaker and shared comparisons between his proposal to a business next door with a similar parking/traffic situation.

At 6:47 pm Mayor Magdits closed the public hearing.

City Counselor Nathan Nickolaus read the ordinance for its first reading, by title: AN ORDINANCE TO APPROVE THE RE-ZONING OF PROPERTY LOCATED AT 21 STEPHENDALE COURT FROM THE R-1, SUBURBAN RESIDENTIAL DISTRICT TO THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT.

**II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None**

### III. OLD BUSINESS –

- A. **Ordinance** to enter in agreement Lochmueller Group Inc for design and right-of-way plans for a roundabout at 18th /Bardsley/Old St. James Road. (Public Works Director Darin Pryor) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4840: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AMENDMENT NO.1 BETWEEN THE CITY OF ROLLA, MISSOURI AND THE LOCHMUELLER GROUP FOR PROFESSIONAL SERVICES FOR INTERSECTION IMPROVEMENTS 18<sup>TH</sup>/OLD ST JAMES/BARDSLEY, PROJECT NUMBER 528. A motion was made by Jackson and seconded by Johnson to approve the ordinance. A roll call vote showed: Ayes: Kessinger, Fridley, Vroman, Chirban, Balch, Johnson, Jackson, Penner, Hahn, and Greven. Nays: Steen. Absent: none.
- B. **Discussion** regarding the future of city water fluoridation. (City Administrator John Butz) A motion was made by Johnson and seconded by Kessinger to move forward with the fluoride removal process. A roll call vote showed: Ayes: Johnson, Chirban, Steen, Penner, Balch, and Kessinger. Nays: Jackson, Fridley, Vroman, Hahn, and Greven. Absent: none. Administration will move forward with the required 90 day public notice, after which an ordinance for first reading will be presented for Council consideration.

### IV. NEW BUSINESS –

- A. **Resolution** to authorize the City Administrator to execute a notice of award with the State of Missouri Division of Tourism. (Public Works Director Darin Pryor) City Counselor Nathan Nickolaus read the resolution for one reading, by title: RESOLUTION 2056: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CERTAIN NOTICE OF AWARD BETWEEN THE CITY OF ROLLA AND THE STATE OF MISSOURI DIVISION OF TOURISM. A motion was made by Fridley and seconded by Johnson to approve the resolution. A voice vote showed: 11 Ayes, 0 Nays, none Absent.

### V. CLAIMS and/or FISCAL TRANSACTIONS –

- A. **Motion** to award the bid and **ordinance** authorizing an agreement with Corrective Asphalt Materials, LLC. (Public Works Director Darin Pryor) A motion was made by Jackson and seconded by Greven to award the bid to Corrective Asphalt Materials, LLC for \$95,067.05. A voice vote showed: 11 Ayes, 0 Nays, and 0 Absent. City Counselor Nathan Nickolaus read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND CORRECTIVE ASPHALT MATERIALS, LLC.
- B. **Motion** to award bid and **ordinance** authorizing an agreement with Visu-Sewer of Missouri, LLC. (Public Works Director Darin Pryor) A motion was made by Greven and seconded by Johnson to award the bid to Visu-Sewer for \$292,794. A voice vote showed: 10 Ayes, 0 Nays, and 0 Absent. City Counselor Nathan Nickolaus read the ordinance for its first reading, by title AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND VISU-SEWER OF MISSOURI, LLC.



## **VI. CITIZEN COMMUNICATION**

- A. Lindsay Bagnall – Spoke against the proposed SCFTU ordinance and possible negative effects on the community.
- B. Dr. Jenny Penny Cook – Read a letter prepared by the Missouri State Medical Association, asking Council to reject the SCFTU proposal.
- C. Ruby Hoosar – Spoke against the proposed SCFTU ordinance.
- D. Regan Gordan – Resident of Rolla and nurse asked Council to pass the SCFTU ordinance.
- E. Cathy Frank – Expressed concerns with proposed SCFTU ordinance.
- F. Doug Center – Read scripture and said the goal of Planned Parenthood is population control.
- G. Cathy Baero – Asked Council to pass the SCFTU ordinance.
- H. Jodi Eberly – Asked Council to table the proposed SCFTU ordinance permanently.
- I. Dr. Will Zwikelmaier – Spoke against the proposed SCFTU.
- J. Ken Bergman – Shared how extreme Amendment 3 was on abortion and that it needs to be rescinded.
- K. Pamela Timson – Spoke against the proposed SCFTU.
- L. Kari Craun – Spoke against the SCFTU ordinance and encouraged Council to focus on the running the City of Rolla.
- M. Hailey Cramer – Family Nurse practitioner at Planned Parenthood – Spoke the need for Rolla to have more accessible medical care for STI and reproductive healthcare.
- N. Andrew Gigger - Spoke against the proposed SCFTU ordinance.
- O. Heath Petri – Spoke on the Comstock Act and Amendment 3 how he believes the proposed SCFTU violates the Bill of Rights.
- P. Adam Blank – Spoke in favor of saving lives and protecting the innocent.
- Q. Dan Oether- Spoke in favor of the proposed SCFTU ordinance.
- R. Brad Armstrong – Spoke against the proposed SCFTU and the unintended consequences on local businesses and economy.
- S. Mark Lee Dixon – Shared that 70 cities in 8 counties in Texas have passed the proposed SCFTU ordinance and that of those ACLU has sued only a handful and has lost.
- T. Susan Jordon (Salem resident) – Shared that Council has the opportunity to “help save the babies”.
- U. Marci Thomas (Salem proper resident) – Shared the process of chemical abortions and the negative effects on women.
- V. Rachel Schneider – Read Section 5 in Amendment 3 restricting prosecution.
- W. Zach Oski - Shared that people outside of Rolla are watching and discussing Council’s current actions and the negative effects they could have on recruitment.
- X. Emilia Barbosa – Asked Council to focus on governing Rolla and uphold the peoples will.
- Y. Melissa Jones – Shared her personal experience post abortive and that she wants to champion the proposed SCFTU ordinance but doesn’t see an effective path of enforcement.

## **VII. MAYOR/CITY COUNCIL COMMENTS**

- A. Councilman Vroman: Discussion on Rolla as a “Sanctuary City for the Unborn” (SCFTU).

Councilman Vroman shared that the proposed ordinance protects public health and welfare and ensures compliance with federal law and is consistent with aligning Rolla ordinances with federal standards. He shared several specific instances where ordinances were passed into the city code that aligned federal law without conflicting with same.

He explained that this ordinance mirrors federal statutes for standing in state court. This ordinance is created to empower citizens with private enforcement without burdening city resources.

Council continued with discussion and clarified several questions through City Counselor Nathan Nickolaus. Comments of concern from various Councilmembers consisted of the desire to focus on positive work within the community and the lack of a clear path of enforcement. A motion was made by Fridley and seconded by Hahn to table and remove this item from the agenda indefinitely. A roll call vote showed: Ayes: Fridley, Kessinger, Greven, Balch, Johnson, and Hahn. Nays: Penner, Vroman, Steen, Chirban, and Jackson.

- B. Councilman Kessinger indicated he was unaware of the 90-day public notice requirement to consider the process to remove fluoride treatment from City of Rolla water.
- C. Councilman Chirban expressed his thanks to RMU and the road crews for their actions during the last winter storm.
- D. Councilwoman Johnson stated she has taken offense to negative dialogue regarding the SCFTU discussion.

## **VIII. COMMENTS FOR THE GOOD OF THE ORDER**

- A. Next Meeting Date, Monday, February 3rd, 2025

## **IX. CLOSED SESSION –**

- A. Closed Session per RSMo 610.021, NONE

## **X. ADJOURNMENT -**

With nothing further to discuss, the meeting was adjourned at 9:16 p.m.

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CITY CLERK

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MAYOR

**Management Report  
FISCAL YEAR 2025  
December 2024**

BUILDING PERMITS ISSUED	DECEMBER FY 2025		DECEMBER FY 2024		YTD FY 2025		YTD FY 2024		Δ CHANGE FY 24 - FY 25	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	23	\$ 228,970	20	\$ 1,196,066.00	83		106		-21.7%	
Electric, Plumbing, etc. Only	14	\$ -	14	\$ -	47	\$ -	61	\$ -	-23.0%	
Single Famil Detached	-	\$ -	2	\$ 439,466	3	\$ 895,000	6	\$ 1,096,890	-50.0%	-18.4%
Single Family Attached	-	\$ -	-	\$ -	-	\$ -	4	\$ 488,000	-100.0%	-100.0%
Duplexes	-	\$ -	-	\$ -	1	\$ 130,000	1	\$ 300,000	0.0%	-56.7%
3-or-4 family	-	\$ -	-	\$ -	2	\$ 1,000,000	-	\$ -		
5-or-more family	-	\$ -	-	\$ -	-	\$ -	-	\$ -	#DIV/0!	#DIV/0!
Hotels, Motels	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Other nonhousekeeping shelter	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Amusement, social, recreational	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Churches, other religious	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Industrial	-	\$ -	-	\$ -	-	\$ -	2	\$ 2,900,000	-100.0%	-100.0%
Parking garages	-	\$ -	-	\$ -	-	\$ -	2	\$ 170,000	-100.0%	-100.0%
Service stations, repair garages	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Hospitals, institutional	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Offices, banks, professional	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Public Works, utilities	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Schools, other educational	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Stores, customer	-	\$ -	-	\$ -	1	\$ 800,000	-	\$ -		
Towers, antennas	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Signs, attached and detached	2	\$ 15,970	3	\$ 7,600	6	\$ 30,110	12	\$ 53,400	-50.0%	-43.6%
Residential addition, remodel	3	\$ 11,000	3	\$ 49,000	14	\$ 231,566	10	\$ 173,600	40.0%	33.4%
Commercial addition, remodel	2	\$ 202,000	1	\$ 700,000	6	\$ 246,000	11	\$ 5,315,383	-45.5%	-95.4%
Residential garage, carport	-	\$ -	-	\$ -	1	\$ 35,000	-	\$ -		
Demolition, single family	-	\$ -	-	\$ -	-	\$ -	-	\$ -	#DIV/0!	#DIV/0!
Demolition, 2-family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, 3-or-4 family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, 5-or-more family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, all other	2	\$ -	-	\$ -	2	\$ -	-	\$ -		
Total Residential Units	-	\$ -	2	\$ 439,466	13	\$ 2,025,000	12	\$ 2,308,466	8.3%	-12.3%
EST. CONSTRUCTION COSTS	-	\$ 228,970	-	\$ 1,196,066	-	\$ 3,367,676	-	\$ 10,920,849	#DIV/0!	-69.2%
Building Permit Fees	-	\$ 2,340	-	\$ 3,293	-	\$ 14,960	-	\$ 24,810	#DIV/0!	-39.7%
FEES	-	\$ 7,040	-	\$ 8,743	-	\$ 38,460	-	\$ 63,560	#DIV/0!	-39.5%
INSPECTIONS PERFORMED	DECEMBER FY 2025		DECEMBER FY 2024		YTD FY 2025		YTD FY 2024		FY FY 24 - FY 25	
Building Inspections	115		163		329		518		-36%	
Electrical Inspections	61		113		203		281		-28%	
Excavation Inspections	0		0		0		0		#DIV/0!	
Plumbing Inspections	37		56		134		180		-26%	
Mechanical Inspections	25		34		84		72		17%	
Code Inspections	150		233		443		744		-40%	
Nuisance Inspections	82		74		247		204		21%	
Business License Inspections	8		5		21		29		-28%	
TOTAL INSPECTIONS	478		678		1461		2028		-28%	

# DECEMBER MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Dec 2024	Nov 2024	Dec 2023	Year-to-Date 2024	Year-to-Date 2023	Yearly Total 2023
Cardboard	129.0 ton	109.9 ton	103.0 ton	1,434.5 ton	1,417.2 ton	1,417.2 ton
Newspaper	36.0 ton	17.4 ton	36.0 ton	297.8 ton	369.3 ton	369.3 ton
High Grade Paper	0.0 ton	0.0 ton	0.0 ton	17.3 ton	20.0 ton	20.0 ton
Aluminum	2.3 ton	2.3 ton	2.1 ton	16.5 ton	13.6 ton	13.6 ton
Steel Cans/Scrap Metal	5.9 ton	4.2 ton	3.5 ton	45.4 ton	53.7 ton	53.7 ton
Plastic	8.5 ton	0.0 ton	9.6 ton	87.1 ton	96.2 ton	96.2 ton
Glass	0.0 ton	26.4 ton	24.8 ton	190.1 ton	230.5 ton	230.5 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.9 ton	5.2 ton	5.2 ton
Electronic Waste	2.4 ton	3.1 ton	1.9 ton	39.1 ton	32.5 ton	32.5 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	4.8 ton	4.8 ton
<b>TOTAL</b>	<b>184.1 ton</b>	<b>163.2 ton</b>	<b>180.8 ton</b>	<b>2,128.6 ton</b>	<b>2,243.1 ton</b>	<b>2,243.1 ton</b>

SERVICES PROVIDED ~ 5.1% in 2024

Type of Service	Dec 2024	Nov 2024	Dec 2023	Year-to-Date 2024	Year-to-Date 2023	Yearly Total 2023
Special Pick-ups	28	30	22	414	503	503
Paper Shredding	3.0 hours	4.5 hours	6.5 hours	60.5 hours	53.3 hours	53.3 hours
Reported Trash Nuisances	0	0	0	0	0	0
Households Dropping Off Hazardous Waste	76	76	80	1132	936	936

## DISPOSAL TONNAGE

(Sanitation Division)

Material	Dec 2024	Nov 2024	Dec 2023	Year-to-Date 2024	Year-to-Date 2023	Yearly Total 2023
Refuse	1,451.0 ton	1,546.4 ton	1,408.4 ton	19,044.5 ton	17,755.4 ton	17,755.4 ton

+ 7.21% in 2024

# Rolla Police Department Monthly Report

## YTD 2024

### Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023 YTD	% Increase
Abandoned/Recovered Property	10	17	19	19	21	26	21	35	20	17	13	11	229	202	13.37%
Abandoned Vehicle	15	17	14	20	25	21	21	19	24	12	23	15	226	254	-11.02%
Accident - Fatality	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Accident - Injury	17	16	27	20	21	12	20	10	14	17	18	9	201	216	-6.94%
Accident - Leave The Scene	13	11	18	11	8	13	11	14	20	17	18	8	162	164	-1.22%
Accident - No Injury	54	46	36	41	47	30	37	38	41	56	42	41	509	456	11.62%
Accident - Private Property	23	17	19	29	27	17	12	18	27	24	29	22	264	247	6.88%
Accident - Road Blocked	4	8	5	3	7	4	5	6	11	6	7	11	77	58	32.76%
Adult Abuse	0	0	0	0	0	0	0	0	1	0	0	0	1	3	-66.67%
Alarm LE	98	58	56	75	30	64	50	40	62	64	90	62	749	826	-9.32%
Animal Bite/Attack	1	1	1	2	0	2	1	6	3	2	5	2	26	28	-7.14%
Animal Control	94	83	92	111	133	109	114	100	100	86	76	59	1,157	1,272	-9.04%
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Assault	6	16	14	17	14	11	17	12	4	8	11	7	137	129	6.20%
Assist Agency Non-LEA	85	71	62	85	61	68	73	79	64	64	57	60	829	824	0.61%
Assist Citizen	13	8	14	11	8	18	8	19	9	14	19	7	148	82	80.49%
Assist LEA	4	13	14	9	11	12	11	12	17	15	18	20	156	155	0.65%
Assist Motorist	35	16	23	25	22	34	24	25	27	23	31	17	302	310	-2.58%
Bomb Threat	0	0	1	0	0	0	0	0	0	1	0	0	2	1	100.00%
Building Lockout	1	0	1	1	0	0	1	0	2	1	1	2	10	15	-33.33%
Burglary	2	10	15	9	7	12	15	15	12	7	9	13	126	132	-4.55%
Business/Building Check	251	176	208	432	202	147	205	225	248	280	217	447	3,038	2,226	36.48%
Call for Police	35	40	59	77	50	61	73	84	97	50	53	64	743	572	29.90%
Check Well Being	96	93	94	87	110	134	144	139	130	130	97	72	1,326	1,405	-5.62%
Child Abuse	2	3	2	6	2	7	2	1	2	3	2	2	34	20	70.00%
Child Exploitation/Pornography	0	1	1	0	0	1	0	0	0	0	0	0	3	3	0.00%
Confidential Investigation	0	0	0	0	2	0	0	0	0	0	0	1	3	0	#DIV/0!
Conservation Violation	0	0	0	0	0	1	0	0	0	0	1	0	2	1	100.00%
Court	12	9	9	8	4	9	7	7	5	11	12	16	109	97	12.37%
Crossing Guard (Officer coverage)	4	7	1	4	3	6	0	0	4	0	0	0	29	41	-29.27%
CWB 911 Hangup	169	148	123	129	132	146	168	153	142	128	96	88	1,622	3,382	-52.04%
Death	2	1	1	1	1	0	1	0	1	0	2	1	11	6	83.33%
Destruction of Property	11	13	22	18	14	8	11	14	14	19	23	10	177	199	-11.06%
Disturbance-Fireworks	0	1	1	0	0	6	44	2	1	1	0	0	56	40	40.00%
Disturbance-Liquor	1	0	0	0	2	2	0	1	1	0	1	0	8	3	166.67%
Disturbance-Other	44	74	55	50	72	64	65	70	77	74	55	60	760	746	1.88%
Domestic Violence	37	34	27	50	44	43	34	45	37	30	40	29	450	473	-4.86%
Driving While Intoxicated	6	9	15	10	15	18	13	10	8	14	13	8	139	139	0.00%
Drown/Water Rescue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Drug Paraphernalia	5	5	5	7	6	9	8	4	6	6	4	2	67	113	-40.71%
Escape	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Escort - Bank	0	0	0	0	0	0	0	1	0	1	0	0	2	2	0.00%
Escort - Courtesy	8	9	4	6	2	8	1	6	5	7	9	6	71	94	-24.47%
Escort - Funeral	16	9	9	10	6	10	3	6	6	8	8	4	95	108	-12.04%
Exparte Violation	4	2	6	6	7	4	7	9	1	3	6	4	59	89	-33.71%
Field Interview	37	35	29	45	40	54	40	67	102	64	72	24	609	602	1.16%
Fight	0	3	4	0	0	4	5	6	9	2	1	5	39	58	-32.76%
Fingerprints	7	5	4	2	1	0	0	1	5	2	0	1	28	77	-63.64%
Follow-up	87	79	102	105	118	91	92	102	105	113	104	107	1,205	1,523	-20.88%
Foot Patrol	0	0	0	0	1	0	0	0	0	0	0	0	1	6	-83.33%
Forgery-Counterfeiting	1	3	3	1	0	1	4	3	2	4	1	2	25	37	-32.43%
Found Body	0	0	0	0	0	0	0	0	0	0	0	0	0	3	-100.00%
Fraud - Checks/Credit Card	13	19	28	23	29	19	18	45	17	18	21	16	266	239	11.30%
Harassment	18	23	22	24	30	31	25	30	24	32	29	18	306	247	23.89%
Identity Theft	1	3	4	2	0	0	2	3	4	0	0	0	19	37	-48.65%
Information Request	258	263	293	268	326	306	287	284	284	343	268	229	3,409	3,990	-14.56%
Intoxicated Person	4	6	8	1	7	2	2	8	3	1	8	2	52	85	-38.82%
Jail Incident	0	0	0	0	0	0	0	0	0	0	0	1	1	0	#DIV/0!
Juvenile Complaint	8	6	12	9	10	11	7	10	24	17	13	7	134	139	-3.60%
Keep the Peace/Standby	15	11	10	12	18	22	20	10	10	7	10	7	152	126	20.63%

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023 YTD	% Increase
Kidnapping	0	0	1	0	0	0	0	2	0	0	1	0	4	3	33.33%
Leave without Pay	0	3	0	0	2	1	1	0	0	0	0	0	7	5	40.00%
Liquor Violation	0	0	1	0	0	0	0	0	0	0	0	0	1	1	0.00%
Littering/Dumping	1	2	3	4	5	2	4	3	8	7	4	6	49	30	63.33%
Loitering	7	5	0	6	4	4	4	8	16	8	9	2	73	53	37.74%
Lost or Stolen Property	9	11	12	5	7	7	9	9	13	10	12	11	115	95	21.05%
Loud Noise Complaint	20	21	38	41	20	16	14	10	26	40	26	19	291	320	-9.06%
Malicious Mischief	0	1	4	1	2	7	0	3	2	0	0	0	20	23	-13.04%
Mental Health	22	42	33	31	35	31	27	26	34	28	33	20	362	290	24.83%
Missing Person	10	4	6	7	4	4	6	10	9	5	7	4	76	79	-3.80%
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Narcotics Violation	14	17	15	12	19	10	10	24	23	13	8	8	173	194	-10.82%
Notification	0	0	0	0	0	0	0	0	0	0	3	6	9	0	#DIV/0!
Negotiation Callout	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
No Business License	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Open Door	6	5	7	8	0	2	5	6	3	11	4	4	61	60	1.67%
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Overdose	10	6	5	4	7	5	5	4	7	4	3	4	64	92	-30.43%
Paper Service	27	22	28	15	20	13	18	17	23	19	23	23	248	235	5.53%
Prisoner Transport	1	4	2	2	1	2	3	1	1	1	1	2	21	21	0.00%
Property Damage-Non Criminal	0	0	1	6	4	5	0	1	1	1	1	1	21	12	75.00%
Prostitution	0	1	0	0	0	1	0	0	0	0	0	0	2	1	100.00%
Prowler	4	4	4	1	4	1	3	8	2	6	2	2	41	42	-2.38%
Public Indecency	1	4	5	2	1	0	3	0	2	0	0	2	20	29	-31.03%
Public Relations	5	8	9	3	6	4	14	22	31	34	14	21	171	113	51.33%
Pursuit	0	1	0	0	0	0	0	0	0	0	0	0	1	4	-75.00%
Rape/Sexual Assault	3	1	2	1	0	0	2	1	2	1	2	1	16	19	-15.79%
Robbery	0	0	0	0	0	2	0	1	0	0	1	0	4	3	33.33%
Runaway	5	13	4	12	3	9	6	9	6	11	10	11	99	109	-9.17%
Search Warrant	1	2	1	0	0	1	0	0	0	0	0	1	6	9	-33.33%
Vacation/Security Check	20	19	21	20	16	42	45	20	20	13	13	5	254	274	-7.30%
Selective Enforcement	0	0	0	0	0	0	1	1	0	0	0	3	5	1	400.00%
Sewer Alarm	0	0	0	0	0	0	0	0	0	0	0	1	1	5	-80.00%
Sex Offenses	0	3	7	7	5	8	3	3	7	7	5	1	56	33	69.70%
Shots Fired	2	2	3	5	4	2	1	1	3	3	6	1	33	38	-13.16%
Soliciting	1	1	5	7	1	1	5	3	4	3	0	2	33	17	94.12%
Stabbing	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Stabbing or Shooting with Injury	0	0	1	0	1	0	1	1	1	1	0	0	6	3	100.00%
Stalking	1	1	1	1	0	5	1	1	1	2	1	0	15	14	7.14%
Stealing	47	57	72	60	62	80	57	60	58	48	53	57	711	865	-17.80%
Stolen Vehicle	9	8	11	9	11	15	4	12	10	5	7	2	103	100	3.00%
Suicide	0	0	0	0	0	0	0	0	0	0	1	1	2	1	100.00%
Suspicious Activity	60	69	70	85	89	72	59	98	110	76	75	60	923	974	-5.24%
Suspicious Package/Item	0	1	0	1	1	0	1	0	3	1	2	1	11	8	37.50%
SWAT Callout	0	0	0	0	0	0	0	0	0	0	0	1	1	1	0.00%
Tampering	5	4	9	7	5	9	2	11	9	4	2	3	70	67	4.48%
Telephone Harassment	15	15	22	13	22	15	12	13	15	8	10	7	167	157	6.37%
Tow Sticker Expired	11	18	7	9	4	13	17	8	8	6	4	7	112	140	-20.00%
Traffic Complaint	113	123	116	139	152	136	124	139	138	139	108	143	1,570	1,581	-0.70%
Traffic Stop	199	220	332	199	279	291	271	505	446	314	361	371	3,788	3,262	16.13%
Trespassing	22	34	39	51	38	52	39	42	44	50	45	28	484	535	-9.53%
Try to Contact	23	8	17	17	18	24	16	29	23	32	17	21	245	155	58.06%
Vehicle Identification	34	23	28	36	24	38	35	45	52	37	40	41	433	415	4.34%
Vehicle Lockout	0	1	2	1	2	3	1	0	3	2	4	3	22	21	4.76%
Vehicle Repossession	6	6	3	4	6	2	4	4	6	8	8	2	59	67	-11.94%
Veterinary Call	1	2	4	1	1	4	1	4	0	2	1	0	21	30	-30.00%
Weapons Violation	1	4	3	3	8	6	3	3	8	5	2	0	46	53	-13.21%
<b>Totals</b>	<b>2,343</b>	<b>2,294</b>	<b>2,546</b>	<b>2,717</b>	<b>2,589</b>	<b>2,623</b>	<b>2,566</b>	<b>2,962</b>	<b>3,010</b>	<b>2,767</b>	<b>2,562</b>	<b>2,508</b>	<b>31,487</b>	<b>32,967</b>	<b>-4.49%</b>

# Rolla Police Department Monthly Report

## YTD 2024

### Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes" (these totals are somewhat fluid as investigations and report processing are not limited to monthly time frames):

	<u>Criminal</u> <u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony</u> <u>Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Change from</u> <u>Previous Yr</u>
December	0	0	0	2	4	32	1	0	39	
YTD 2024	0	13	4	60	59	427	42	4	609	-16.69%
2023	0	8	6	55	85	514	58	5	731	-8.85%
2022	0	7	6	94	119	528	44	4	802	-1.11%
2021	0	15	9	68	119	564	35	1	811	-23.20%
2020	1	12	1	99	172	711	59	1	1056	13.92%
2019	0	16	6	87	164	604	46	4	927	#REF!

### Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to change as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
December	5	0	0
YTD 2024	73 (-34%)	13 (-66%)	2 (-75%)
2023	111	38	8





# ANIMAL CONTROL MONTHLY TOTALS

EOY 2024

## ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	2024 EOYTotal	2023 EOY Total	2022 EOY Total
City of Rolla	202	49	2	122	375	412	453
Rolla Area (Rural Areas)	7	4	0	0	11	28	14
Newburg Area	0	0	0	0	0	0	0
Doolittle Area	0	0	0	0	0	0	0
Edgar Springs Area	1	0	0	0	1	0	1
St. James Area	0	0	0	0	0	1	8
Ft. Leonard Wood (Mil)	0	0	0	0	0	0	0
Other Law Enf. Agencies	2	0	0	0	2	0	1
2024 EOY Total	212	53	2	122	389		
2023 EOY Total	199	76	5	161		441	
2022 EOY Total	244	81	1	151			477
Total Phelps County	4	4	0		8	29	22

## ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	2024 EOYTotal	2023 EOY Total	2022 EOY Total
Animals Adopted ①	99	28	0	0	127	101	138
Animals Claimed	109	5	0	0	114	93	95
Euthanized(III/Injured)	0	6	0	0	6	17	10
Euthanized(Dangerous)	6	0	0	0	6	37	36
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	4	9	2	76	91	105	80
Transferred to Rescue ③	9	0	0	0	9	1	9
Wildlife Relocated	0	0	0	51	51	71	50
Other (esc, died, stolen)	3	0	0	0	3	3	2
2024 EOY Total	230	48	2	127	407		
2023 EOY Total	191	68	6	163		428	
2022 EOY Total	227	80	1	112			420

## ADDITIONAL STATISTICS

	2024 EOYTotal	2023 EOY Total	2022 EOY Total		
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%		
PR Programs	4	7	11		
Calls for Service	1061	1312	1,322		
Written Warnings	0	0	0		
Citations	5	6	22		
Total Incinerator Hours	0	0	159		

# ANIMAL CONTROL MONTHLY TOTALS

December 2024

## ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2024 YTD Total	2023 YTD Total
City of Rolla	25	1	0	8	34	408	412
Rolla Area (Rural Areas)	0	0	0	0	0	11	29
Newburg Area	0	0	0	0	0	0	0
Doolittle Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	1	0
St. James Area	0	0	0	0	0	2	0
Ft. Leonard Wood (Mil)	0	0	0	0	0	0	1
Other Law Enf. Agencies	0	0	0	0	0	0	0
Monthly Total	25	1	0	8	34		
2024 YTD Total	237	53	2	130		422	
2023 YTD Total	199	77	5	161			442
Total Phelps County	0	0	0	0	0	11	30

## ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2024 YTD Total	2023 YTD Total
Animals Adopted ①	9	0	0	0	9	127	101
Animals Claimed	8	0	0	0	8	114	93
Euthanized(III/Injured)	0	0	0	0	0	10	16
Euthanized(Dangerous)	0	0	0	0	0	7	37
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	0	0	6	6	91	105
Transferred to Rescue ③	1	0	0	1	2	10	1
Wildlife Relocated	0	0	0	2	2	51	71
Other	0	0	0	0	0	2	3
Monthly Total	18	0	0	9	27		
2024 YTD Total	232	49	2	130		412	
2023 YTD Total	191	68	5	163			427

	Monthly Total	2024 YTD Total	2023 YTD Total			
Adoption Rate (① + ③)÷(①+②+③)	100.00%	100.00%	100.00%			
PR Programs	0	4	7			
Calls for Service	71	1,061	1,312			
Written Warnings	0	0	0			
Citations	0	5	6			
Total Incinerator Hours	0	0	0			

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Rolla Municipal		Reporting Period: Dec 1, 2024 - Dec 31, 2024	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401					
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County		Circuit: 25
Telephone Number: (573)3648590			Fax Number:		
Prepared by: Relauun Smith			E-mail Address:		
Municipal Judge: Brad Neckermann					
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		14	1,053	183	
B. Cases (citations/informations) filed		2	280	6	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	2	1	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		1	51	8	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	254	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	44	1	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
<b>9. TOTAL CASE DISPOSITIONS</b>		1	351	10	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		15	982	179	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>					
1. # Issued during reporting period		41	<b><u>IV. PARKING TICKETS</u></b>		
2. # Served/withdrawn during reporting period		50	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period		748			
			187		

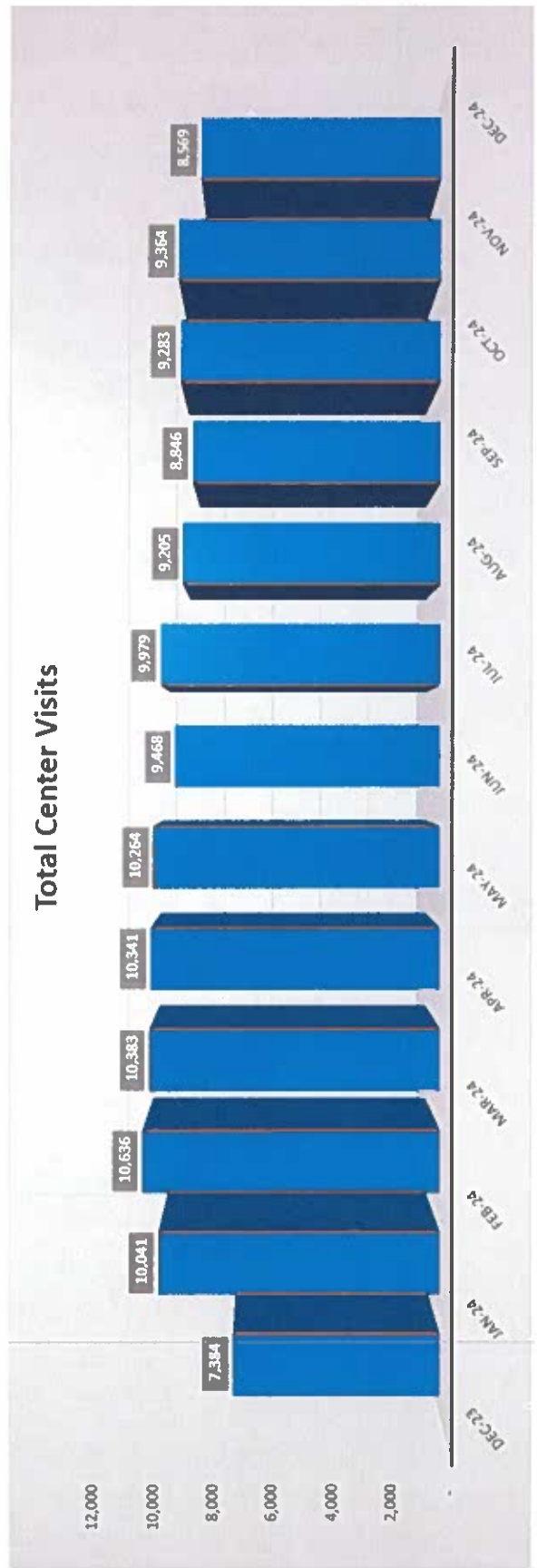
## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Rolla Municipal	Reporting Period: Dec 1, 2024 - Dec 31, 2024
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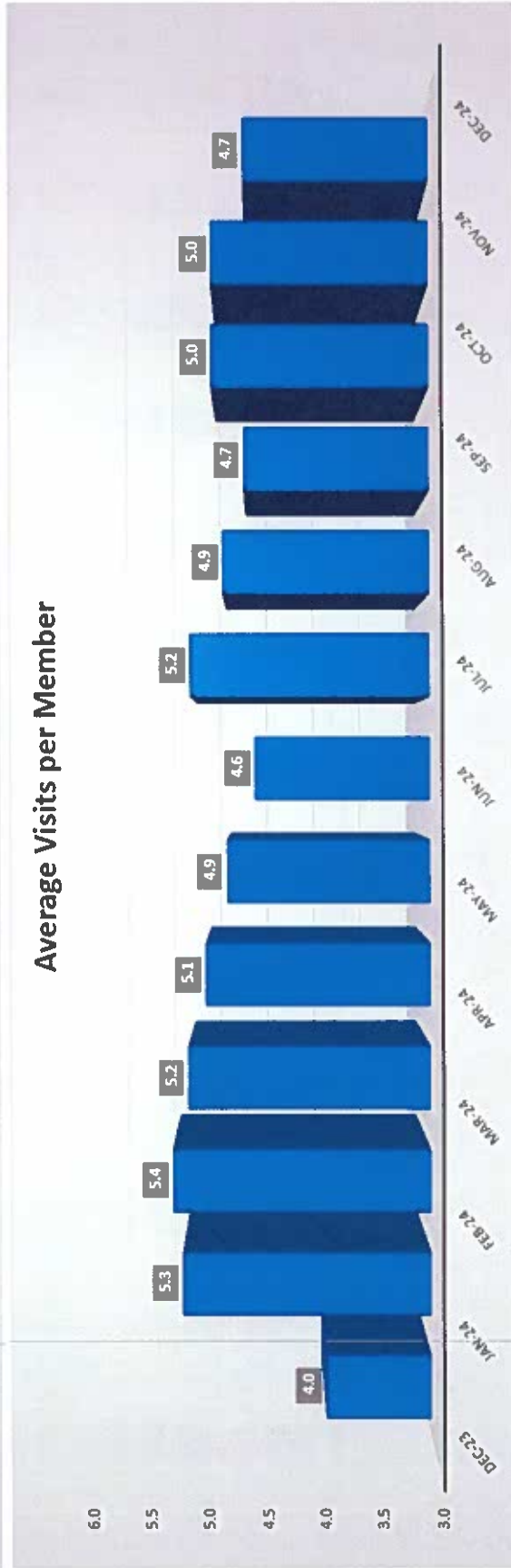
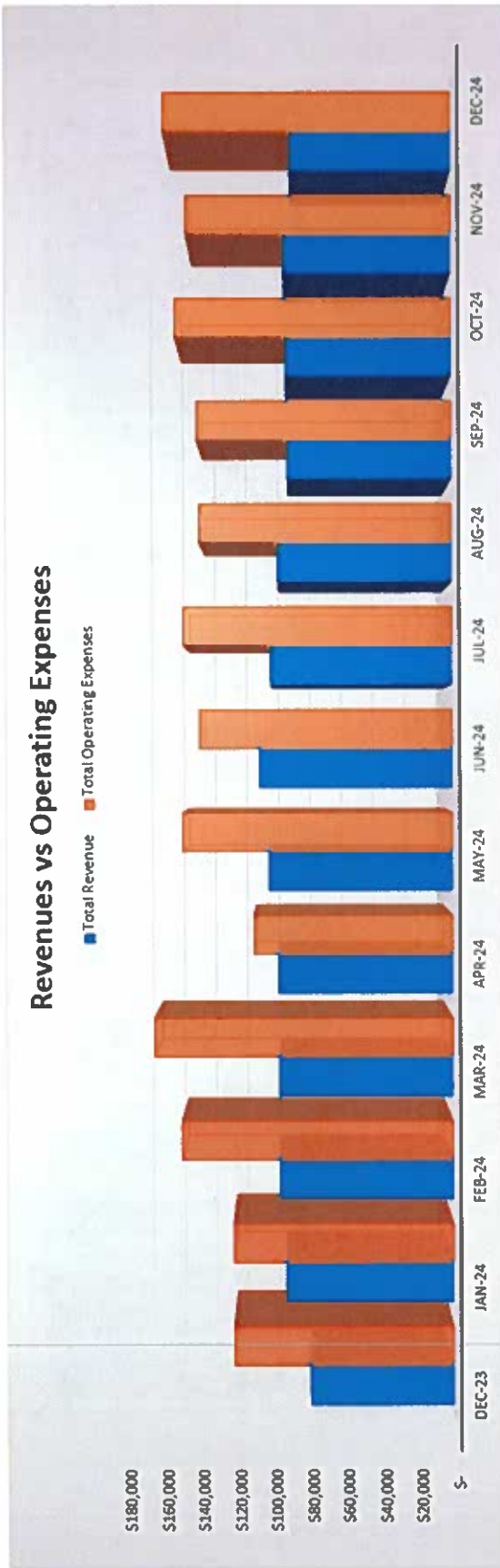
<b>V. DISBURSEMENTS</b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$4,967.50	Court Automation	\$946.91
Clerk Fee - Excess Revenue	\$615.27	Law Enf Arrest-Local	\$55.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$18.98	Overpayment	\$18.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayments Detail Code	\$17.47
<b>Total Excess Revenue</b>	<b>\$5,601.75</b>	<b>Total Other Disbursements</b>	<b>\$1,038.38</b>
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	
		<b>Bond Refunds</b>	
		<b>Total Disbursements</b>	
Fines - Other	\$9,138.00		
Clerk Fee - Other	\$1,008.00		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$135.27		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$964.49		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$31.08		
Law Enforcement Training (LET) Fund surcharge	\$272.00		
Domestic Violence Shelter surcharge	\$275.50		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	<b>\$11,824.34</b>		

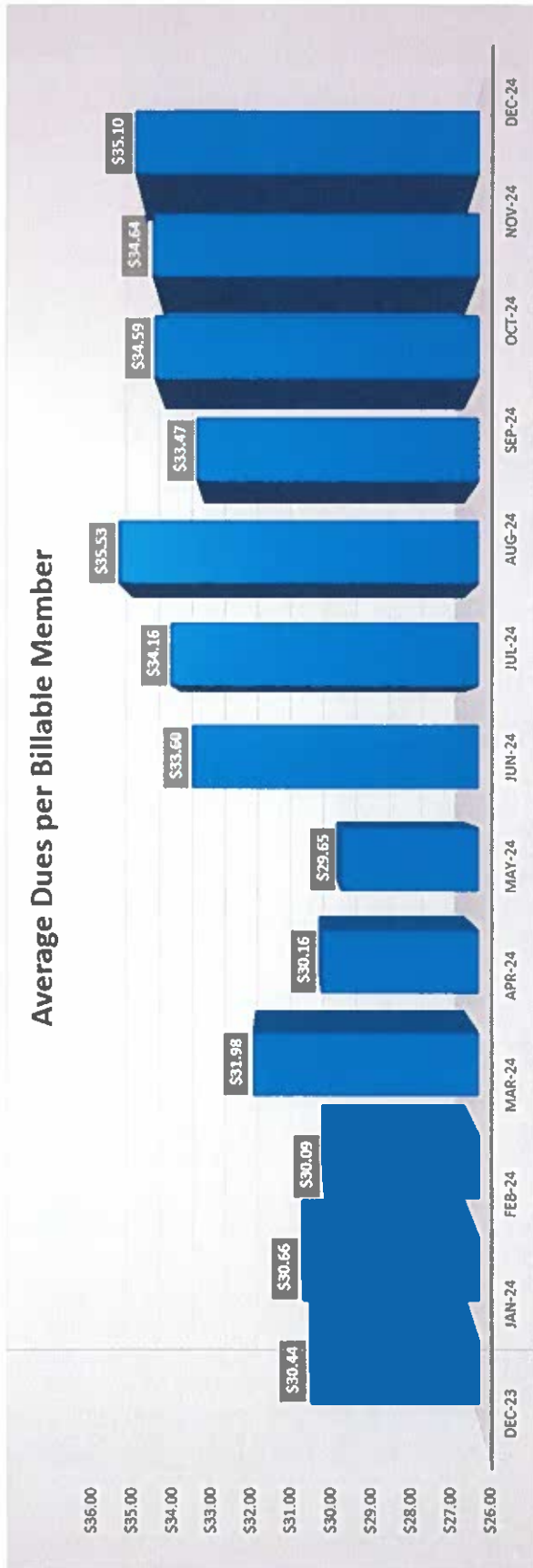
**The Centre Rolla's Health & Recreation Complex**  
**Income Statement**  
**For the 3 Months Ending**  
**December 31, 2024**

	<u>Period To Date</u>	<u>PTD Budget</u>	<u>Variance</u>	<u>Last Year</u>	<u>Year To Date</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Last Year</u>
<b>Members:</b>								
New	72	80	-10%	70	256	281	-9%	246
Net New & Reactivated Bridge/Freezes	(12)	(5)	140%	(5)	(12)	(8)	50%	(8)
Cancelled	96	126	24%	138	291	262	-11%	272
Net	(36)	(51)	29%	(73)	(47)	11	-527%	(34)
<b>Total Members</b>	<b>1,837</b>	<b>2,013</b>	<b>-9%</b>	<b>1,868</b>	<b>1,837</b>	<b>2,013</b>	<b>-9%</b>	<b>1,868</b>
<b>Revenues</b>								
<b>Rental &amp; Other:</b>								
Conference Room & Other Rental	\$60	\$500	(\$440)	\$40	\$860	\$1,500	(\$640)	\$1,160
	60	500	(440)	40	860	1,500	(640)	1,160
<b>Member Services:</b>								
Membership Dues	64,479	69,445	(4,966)	56,866	193,891	210,361	(16,470)	171,939
Guest Fees	6,324	8,000	(1,676)	6,331	15,582	24,000	(8,418)	14,659
Locker Rent	50	75	(25)	80	220	225	(5)	403
	70,853	77,520	(6,667)	63,277	209,692	234,586	(24,894)	187,001
<b>Fitness:</b>								
Enrollment Fees/Health Assessments	1,240	1,995	(755)	776	4,408	7,011	(2,603)	3,710
Special Programs	120	100	20	50	270	300	(30)	390
	1,360	2,095	(735)	826	4,678	7,311	(2,633)	4,100
<b>Ancillary:</b>								
Swim Programs	2,836	11,000	(8,164)	3,971	10,759	33,000	(22,241)	14,815
General Medical Integration	336	990	(654)	50	1,872	2,970	(1,098)	1,140
Recreation	5,661	6,000	(339)	4,678	19,400	18,000	1,400	14,138
Café	993	1,250	(257)	839	3,104	3,750	(646)	2,657
Pro Shop	400	400	(0)	30	1,084	1,200	(116)	272
Personal Training	6,924	7,395	(471)	4,919	23,286	21,853	1,433	17,729
Children's Area	1,838	3,000	(1,162)	2,294	5,724	9,000	(3,276)	6,977
Human Performance	0	0	0	0	0	0	0	0
	18,988	30,035	(11,047)	16,781	65,229	89,773	(24,544)	57,728
<b>Total Revenue</b>	<b>91,261</b>	<b>110,150</b>	<b>(18,889)</b>	<b>80,924</b>	<b>280,459</b>	<b>333,170</b>	<b>(52,711)</b>	<b>249,989</b>
<b>Expenses</b>								
Salaries & Burden	91,869	88,814	(3,055)	86,169	285,603	266,242	(19,361)	262,164
Other Employee Expenses	1,051	700	(351)	2,034	3,561	2,100	(1,461)	11,281
General Supplies & Services	331	642	311	311	845	1,926	1,081	1,585
Environmental Supplies	6,428	1,500	(4,928)	2,024	8,285	4,500	(3,785)	2,024
Cost of Goods Sold	808	905	97	201	2,489	2,715	226	1,453
Minor Equipment	772	317	(455)	515	812	951	139	2,169
Repairs & Maintenance	31,245	3,100	(28,145)	3,593	53,617	9,300	(44,317)	23,110
Service Contracts & Licenses	11,796	10,759	(1,037)	8,057	29,437	32,277	2,840	25,478
Marketing & Collateral	3,727	7,100	3,373	4,204	20,209	21,300	1,091	16,639
Utilities	11,770	16,076	4,306	14,408	53,815	48,228	(5,587)	43,114
Bank Fees & Miscellaneous	3,673	4,810	1,137	3,663	12,208	14,430	2,222	9,965
Other Taxes & Fees	250	450	200	0	750	1,350	600	0
<b>Total Expenses</b>	<b>163,718</b>	<b>135,173</b>	<b>(28,545)</b>	<b>125,178</b>	<b>471,631</b>	<b>405,319</b>	<b>(66,312)</b>	<b>398,981</b>
<b>Net Operating Income</b>	<b>(72,458)</b>	<b>(25,023)</b>	<b>(47,435)</b>	<b>(44,254)</b>	<b>(191,173)</b>	<b>(72,149)</b>	<b>(119,024)</b>	<b>(148,992)</b>
<b>Management Fees</b>	<b>8,000</b>	<b>10,000</b>	<b>2,000</b>	<b>9,000</b>	<b>26,000</b>	<b>30,000</b>	<b>4,000</b>	<b>27,000</b>
<b>Net Income (Loss)</b>	<b>(\$80,458)</b>	<b>(\$35,023)</b>	<b>(\$45,435)</b>	<b>(\$53,254)</b>	<b>(\$217,173)</b>	<b>(\$102,149)</b>	<b>(\$115,024)</b>	<b>(\$175,992)</b>
<b>Ancillary Services Net Income (Loss)</b>								
Swim Programs (Net)	(\$190)	\$5,170	(\$5,360)	\$1,053	(\$12)	\$15,510	(\$15,522)	\$5,486
Recreation (Net)	\$3,542	\$3,400	\$142	\$2,610	\$13,190	\$10,200	\$2,990	\$7,578
Café (Net)	\$398	\$625	(\$227)	\$572	\$1,211	\$1,875	(\$664)	\$1,348
Pro Shop (Net)	\$187	\$120	\$67	\$97	\$487	\$360	\$127	\$128
Personal Training (Net)	\$2,501	\$2,958	(\$457)	\$1,014	\$7,112	\$8,742	(\$1,630)	\$4,061
Children's Area (Net)	(\$1,969)	\$844	(\$2,813)	\$1,189	(\$6,175)	\$2,532	(\$8,707)	\$1,958
<b>Total Ancillary Services Net Income (Loss)</b>	<b>\$4,469</b>	<b>\$13,117</b>	<b>(\$8,648)</b>	<b>\$6,535</b>	<b>\$15,813</b>	<b>\$39,219</b>	<b>(\$23,406)</b>	<b>\$20,558</b>

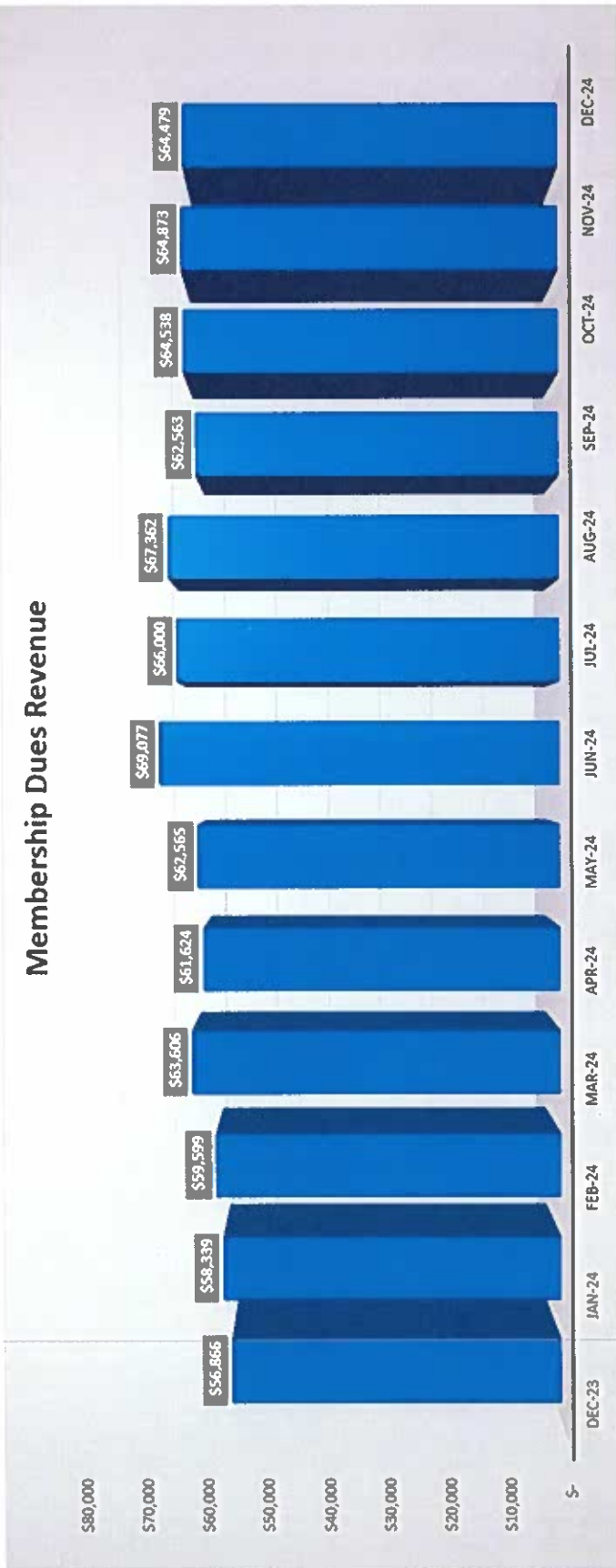














**REGULAR SESSION – November 26, 2024**

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:30 p.m. by Rolla Board of Public Works (RBPW or Board) President, Nick Barrack, presiding. The following were present:

Board members:	President, Nick Barrack Vice President, Dr. Wm. E. Showalter Secretary, Ted Read (by teleconference) Vice Secretary, Joe Polizzi
RMU Staff:	Engineering Manager, Chad Davis, P.E. Finance Manager, Gwen Cresswell Business Manager, Jason Grunloh Electric Superintendent, Eric Lonning Water Superintendent, Jason Bell
Guest:	William R. Johanning, P.E. - Cochran

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylors.

\* \* \* \* \*

**I. APPROVAL OF MINUTES**

Polizzi made a motion, seconded by Read, that the minutes of the October 22, 2024 Board meeting Regular Session be approved as presented. Motion passed unanimously.

**II. CITIZEN COMMUNICATION**

(none)

**III. SPECIAL PRESENTATION****A. MIRMA – Risk Management Grant**

Kelly Beets, MIRMA's Senior Loss Control Consultant, spoke briefly about RMU being a founding member of MIRMA. Beets explained that through the years of working with cities and utilities, MIRMA has identified areas with greater potential for loss, and set up a Risk Assessment Grant Program to address those areas. The grant helps offset the cost of safety equipment with the expectation of preventing potential claims. RMU applied for a grant to pay for traffic control signs. The Manual on Uniform Traffic Control Devices (MUTCD) defines the standards used to maintain traffic control on roadways open to public travel. MIRMA reimbursed RMU for the cost. Beets presented RMU with a grant certificate in the amount of \$1,000.00.

Beets noted that RMU has achieved 22 consecutive years of receiving a perfect Loss Prevention Score reiterating the difficulty of maintaining a perfect score as MIRMA increases the requirements annually. Beets thanked and recognized RMU staff for working together to complete safety inspections, conduct monthly safety meetings, and put in the hard work necessary to achieve a perfect safety score. RMU Water and Electric Superintendents took a photo with Beets presenting the award.

**IV. STAFF REPORTS****A. FINANCE MANAGER'S REPORT (presented by Cresswell)**

1. The Board received the Statement of Income & Expenses reports for July through September 2024 (FY24) by email and in Board packets. Cresswell reviewed the reports noting the financial statements in the packet are prior to audit. Cresswell reported:

- The operating income for fiscal year 2024 is \$32,106,000 which is \$865,000 more than the previous year.
- Purchased power for the year is \$22,721,000 which is an overall increase of \$704,000 over last year, but \$516,000 less than budget.
- Total operating expenses for the fiscal year were \$32,780,000 which includes purchased power. This is an increase of \$625,000 from the previous fiscal year.
- RMU's total operating loss is \$674,000 for the fiscal year ending September 30, 2024. The Electric Department shows an operating loss of \$919,000 for the year and the Water Department has an operating gain of \$201,000.

- Following interest on RMU's deposits and other miscellaneous income, RMU concluded fiscal year 2024 (prior to audit) with an overall net gain of \$748,956.
2. Cresswell presented RMU's Financial Statement (July-Sept 2024), Statistics Report (August-September 2024) and the Disbursement Summary (September-October 2024) for Board approval.

Polizzi made a motion, seconded by Read, that the financial reports be approved as presented and forwarded to the City of Rolla. Motion passed unanimously.

3. Fiscal Year 2024 Audit

Cresswell communicated to the Board that the FY2024 audit will be conducted by KPM CPA's & Advisors, an auditing firm out of Springfield, Missouri. This is a change from the previous auditing firm. Bids are requested by the City of Rolla for auditing services and they select the auditor. Cresswell has started supplying KPM with reports needed to begin the audit process.

**B. BUSINESS MANAGER'S REPORT** (presented by Grunloh)

1. Hometown Grid

Grunloh reported RMU has officially gone live with Hometown Grid, the outage tracking software that enables customers to report and track outages and enhances RMU's communication capabilities during power outages. The software established geofences which improve RMU's outreach to customers who report outage issues. The software has been advantageous during electric outages occurring after hours allowing the night service personnel to focus on resolving the outage issue.

2. Community Events

Grunloh talked about upcoming community events where RMU is participating. RMU will have a Christmas light display again this year at the Lion's Club Christmas in the Park drive through event. RMU is also participating in the Rolla Christmas Parade on December 7<sup>th</sup>.

3. Team Development Event

The winter team building event for RMU staff will be on December 20<sup>th</sup> at Lion's Club Den. Lunch will be at 11:30 followed by team building activities. Grunloh invited the Board to attend and participate if they are available.

**C. ENGINEERING MANAGER'S REPORT** (presented by Davis)

1. Updates on:

- a. Development Review Committee Meetings (DRC).

Davis reported that the DRC met November 19, 2024. Davis summarized the items on the DRC agenda:

- TXT24-03: Discussion of Text Amendment to Section 42.313, General Requirements (Parking) - RMU is neutral on this agenda item.
- VAC24-05: Vacation of Alleyways in Cowan's Addition - There is no RMU-owned utility infrastructure in either of the alleyways proposed for vacation; therefore, RMU is neutral concerning this agenda item.
- ANX24-02: Annexation of property at 13063 Old Wire Outer Road
  - RMU is neutral - With annexation, RMU will be able to provide electric and water services for any development within the property. While any water infrastructure installed to support the property can become part of RMU's water distribution system, the property will ultimately be a customer of Public Water Supply District #2 (PWSD #2).
  - RMU will need to coordinate with developers/contractors concerning water system design, electric system design & establishing utility easements for electric and water infrastructure.

- b. Current RMU projects

Davis highlighted current and future work projects listed in the Operation Manager's Report. A complete list with details of all electric and water projects was included in the Board packet.

- Downtown area - Electric crews identified and removed three delta services, including one where the meter was inside the building and no longer in use, but the service to the building was still energized.
- Scottsdale Drive to Curtis Drive - completed conversion of overhead primary to underground primary
- 2003 North Bishop - Upgraded electric service as part of business remodel/expansion
- 500 South Bishop (Walmart) - Project in progress - received easement by Walmart.
- McCutchen Drive from 10<sup>th</sup> Street to Truman Avenue - Conversion of overhead electric to underground & conversion from 4 kV to 12 kV distribution system

- Electric Generators – Louvers have been installed over the openings in containers to better retain heat in the units when not in operation. This has been a process that has taken place over the last couple of years. Currently, louvers have been installed on all 17 units.
- Davis highlighted water projects from the Operation Manager's Report. The water crew began working in the 2000 block of North Bishop Avenue for water distribution improvements and replacement of cast iron water mains. Completion will be after the Sinclair station has installed new fuel tanks.
- 7<sup>th</sup> Street from Pine to Rolla Streets – began the replacement of older smaller line to support commercial redevelopment that requires larger service line.
- Truman Avenue east of Forum Drive – upgrades to water distribution system to eliminate a fire hydrant that taps into a private fire service line. The location of fire hydrant will be adjusted and old water main will be replaced.
- A project status report from Cochran for the Nagogami Pressure Zone project was included in the Board packet. Ryan with Cochran was present at the meeting to answer any questions from the Board.
- Aesthetic Changes - Worked with Cellnet on pole attachments as they verified & removed old radio read metering equipment from RMU owned poles. Removed one pole at 8<sup>th</sup> and Main Street along with about 8 spans of overhead conductors. On Pershing Lane, four poles and the associated overhead lines were removed.
- Davis reported that the City of Rolla invoiced RMU on October 17, 2024 for \$61,646.68 for asphalt repairs completed during the fall.

## 2. MoPEP Update

Davis gave highlights from the October 31, 2024 MoPEP meeting.

- Only one of three RMU customers who expressed interest in the Renewable Energy Credit (REC) program are moving forward to participate. The revised program begins January 1, 2025. The REC's not purchased by customers through the program will be marketed for MoPEP revenue.
- The Electric Commission is continuing with development of natural gas generation at Marshall, MO with Phase 1 being a MoPEP resource and Phase 2 being likely to be focused for other Electric Commission participants. There was discussion about adjusting the structure of the facility so each participant will be allocated a percentage
- MoPEP participants and staff continue to work on guidelines to respond to requests from municipally owned utilities that could be eligible to join MoPEP.
- MEC staff provided an update on developing a new Integrated Resource Plan and the next steps.
- PURPA: MoPEP members discussed options for possible changes to how energy is purchased from and sold to customers installing generating facilities larger than the size required by Missouri's net metering statutes (100 kW). These larger installations can be PURPA Qualifying Facilities. At the guidance of the MoPEP participants, representatives from all 3 pools managed by MEC will review the structure of these installations for consistency since the participants of all 3 pools have opted to have MEC involved in the implementation of PURPA requirements.

## 3. Leak Detection Survey Summary

The Leak Detection Survey was conducted in October by Westrum Leak Detection utilizing the latest leak detection correlation technology to pinpoint suspected leakage in the system. The cost of the survey was \$18,250. Fifteen leaks of various sizes were identified from the survey – four water main leaks and eleven hydrant leaks. The cost over one year from those leaks would equal \$30,724 which justifies the expense of having the survey done. Water crews have fixed fourteen of the fifteen leaks.

## 4. Lead Service Line Update

Davis gave an update on the Lead Service Line Inventory. The first round of funding was utilized to hire contractors to perform some external and internal inspections. The 200 external inspections that were contracted have been completed. The contractor undertaking the internal inspections was contracted to complete 500 locations which they have completed. The contractor was not able to obtain data from about 275 of the locations within 3 attempts so RMU has forwarded more locations to the contractor to reach the contracted amount of 500 locations. RMU will be sending notifications to those properties where a lead or galvanized service line has been identified and those properties where we lack enough information to determine the service line material. The second award for funding has been delayed in receiving approval of documents and therefore has not been implemented yet. Work continues to move forward to utilize this funding.

**D. GENERAL MANAGER'S REPORT** (none)

**V. UNFINISHED BUSINESS** (none)

**VI. NEW BUSINESS**

**A. RFB #25-103 Nagogami Pump Station Construction** (presented by Davis)

Davis presented the bids received from two companies for the construction of two pump stations for the Nagogami Pressure Zone project. Davis discussed the project, and the specifications needed as outlined by Cochran, RMU's consultant. William Johanning, P.E. for Cochran attended the Board meeting for further discussion and to answer any questions from the Board. After discussions with the contractor, it has been determined the line item (#16) for Electrical Equipment, Installation and Start-Up, included items that are included with EFI's prefabricated skid scope of work. A change order has been developed to reduce the line item by \$20,000. Cochran and staff recommend accepting the bid from UDT, LLC as the lowest qualified bidder in the amount of \$852,424 and executing Change Order #1 for a decrease of \$20,000. Showalter made a motion, seconded by Read, to approve the bid from UDT, LLC for the construction of the Nagogami Pump Station for \$852,424 and approve the Change Order decreasing the contract \$20,000 for a total contract amount of \$832,424. Motion passed unanimously.

**VII. CLOSED SESSION** (none)

**VIII. ADJOURNMENT**

With no further business to discuss, Read made a motion, seconded by Polizzi, to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 5:30 p.m.

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Nicholas Barrack, President

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BBPW Secretary

The Board's next meeting is scheduled for Tuesday, January 7, 2025 at 4:30 p.m.



**FINANCIAL STATEMENT  
OCTOBER 2024**

**RECEIPTS:**

Electric, Water, Tax, Sewer and Refuse Charge	
Accounts Receivable - Miscellaneous	
Customer's Deposits - Refundable	
Misc Non-Operating Revenue	
<b>Total Receipts</b>	<b>\$3,929,387.13</b>
FSCB ICS Sweep Account Interest (September 30, 2024)	\$5,263.88
FSCB General Fund Account Interest (September 30, 2024)	\$5,144.76
FSCB Electronic Payment Account Interest (September 30, 2024)	\$2,318.67
PCB Super-Hot Account Interest (September 30, 2024)	\$50.69
PCB Electronic Payment Account Interest (September 30, 2024)	\$0.00
PCB ICS Sweep Account Interest (September 30, 2024)	\$0.00
CEDARS - CD's Interest (September 30, 2024)	\$0.00
Public Utility Cash In Bank (September 30, 2024)	<u>\$30,686,525.04</u>
<b>Total Receipts and Cash In Bank</b>	<b><u>\$34,608,689.97</u></b>

**DISBURSEMENTS:**

Power Purchased	\$1,809,028.62
Operating Expenses	\$242,074.93
Administrative and General Expenses	\$243,169.48
Payroll	\$251,105.94
Capital Expenditures	\$284,617.45
Construction in Progress	\$238,552.09
Stock Purchases (Inventory)	\$122,556.16
Balance of Customer's Deposits after Finals	\$12,812.31
Medical, Dental, Vision and Life Insurance Paid by Employees	\$15,412.18
Support Payments	\$1,288.62
457 Plan RMU/Employee Contributions	\$19,638.66
Flexible Spending Account Contributions	\$1,417.08
U.S. Withholding Tax	\$32,031.31
Missouri Dept. of Revenue (Sales Tax)	\$50,239.65
Missouri Dept. of Revenue (Income Tax)	\$11,720.00
First State Community Bank (Social Security)	\$50,183.24
Sewer Service Charge	\$505,784.47
Refuse Service Charge	\$248,545.38
PILOT to City of Rolla	\$145,818.85
City Right-of-Way Manager	\$0.00
Utility Incentives	\$0.00
Unclaimed Deposits to State	\$14,424.95
Privacy Fees	\$0.00
Working Fund Voids	<u>-\$396.61</u>
	<b>\$4,297,710.66</b>

Cash in Bank (October 31, 2024)	<u>\$30,369,864.48</u>	
<b>Total Disbursements and Cash in Bank</b>		<b><u>\$34,667,576.14</u></b>

**BALANCE OF OTHER FUNDS:**

**PUBLIC UTILITY ACCOUNTS:**

Citizens Bank of Newburg, Ck# for \$	\$2,000.00
First State Comm Bk-Electronic Payment Account, Transfer for \$2,100,000.00	\$43,776.95
First State Comm Bk-General Fund, Cks #39110-39205 for \$3,666,624.57	\$1,237,805.44
First State Comm Bk-ICS Sweep Account and Certificates of Deposit less Reserves	<u>-\$898,702.29</u>
PCB-General Fund, Cks #50001-50082 for \$831,156.00	\$1,270,845.30
PCB-Electronic Payment Account, Transfer for \$221,760.54	\$94,734.29
PCB-ICS Sweep Account	\$0.00
Town & Country Bank, Ck #1291 for \$1,968.72	<u>\$3,822.79</u>
<b>Total Public Utility Accounts</b>	<b>\$1,754,261.48</b>

**ELECTRIC RESERVES:**

Money Market Account	\$10,195,583.00	Partially Funded
Rate Stabilization Fund	<u>\$720,000.00</u>	Partially Funded
<b>Total Electric Reserves</b>	<b>\$10,915,583.00</b>	

**RESTRICTED ELECTRIC RESERVES:**

Money Market Account	<u>\$14,161,791.00</u>	FY21 Funded
<b>Total Electric Reserves</b>	<b>\$14,161,791.00</b>	

**WATER RESERVES:**

Money Market Account	\$2,866,910.00	Fully Funded
Rate Stabilization Fund	<u>\$881,299.00</u>	Partially Funded
<b>Total Water Reserves</b>	<b>\$3,548,209.00</b>	

<b>TOTAL RESERVES:</b>	<b><u>\$28,615,583.00</u></b>
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<b>TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:</b>	<b><u>\$30,369,864.48</u></b>
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**\* Benchmark:**

Electric Reserves:	\$12,083,862.00
Electric Rate Stabilization:	\$3,020,968.00
Water Reserves:	\$2,866,910.00
Water Rate Stabilization:	<u>\$716,727.00</u>
	<b>\$18,688,465.00</b>



## STATISTICS

OCTOBER 2024

### PRODUCTION

Date of Demand	10/04/2024
Time of Demand	5:00 PM
Billing Demand	46.1 MWH
kWh Purchased	23,224,700
Total Cost	\$1,723,172.58
Cost per kWh	\$0.074196
Load Factor	67.71%

Pumped #2 Well	0
Pumped #3 Well	4,040,000
Pumped #4 Well	4,333,000
Pumped #5 Well	3,896,000
Pumped #6 Well	4,249,000
Pumped #7 Well	1,927,000
Pumped #8 Well	2,927,000
Pumped #9 Well	4,150,000
Pumped #10 Well	0
Pumped #11 Well	6,306,000
Pumped #12 Well	4,549,000
Pumped #13 Well	6,511,000
Pumped #14 Well	7,435,000
Pumped #15 Well	3,062,000
Pumped #16 Well	7,359,000
Pumped #17 Well	5,310,000
Pumped # 1 Ind Park Well	5,004,000
Pumped # 2 Ind Park Well	1,690,000
Pumped # 3 Ind Park Well	4,308,000
Total Gallons	77,056,000

### METERS IN SERVICE

	Electric	Water
Residential - Single Phase	0	0
Residential - Three Phase	0	0
Commercial - Single Phase	0	0
Commercial - Three Phase	0	0
Power Service	0	0
Industrial	0	0
Area Lighting	0	0
Street Lighting	0	0
Missouri S&T	0	0
PWSD #2	0	0
Total	0	0

### ELECTRIC SALES

Residential - Single Phase kWh	6,001,571
Residential - Three Phase kWh	152,614
Commercial - Single Phase kWh	1,143,740
Commercial - Three Phase kWh	3,183,310
Power Service kWh	6,907,100
Industrial kWh	6,647,480
Area Lighting kWh	20,547
Street Lighting kWh	26,582
Rental Lights kWh	0
Total kWh Sold	24,082,944
Demand kW	35,330
Revenue	\$2,340,541.21
Fiscal Year to Date Gain	3.70%

### WATER SALES

Residential - Single Phase Gallons	27,532,000
Residential - Three Phase Gallons	545,000
Commercial - Single Phase Gallons	7,541,000
Commercial - Three Phase Gallons	6,451,000
Power Service Gallons	15,366,000
Industrial Gallons	4,479,000
Missouri S&T Gallons	3,941,000
PWSD #2 Gallons	32,000
Total Gallons Sold	65,887,000
Revenue	\$384,831.92
Pumping Cost, Electric	\$39,051.55
Monthly Unidentified Loss	17.90%
Fiscal Year to Date Unidentified Loss	17.90%

PILOT	\$139,393.38
Sewer Service Charge	\$497,246.92
Refuse Service Charge	\$246,919.88

Gross Payroll	\$332,413.06
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\*\* Loss includes 2,621,000 gallons per water main flushing records.

\*\*\* FY loss includes 2,621,000 gallons per water main flushing records.





**FINANCIAL STATEMENT  
NOVEMBER 2024**

**RECEIPTS:**

Electric, Water, Tax, Sewer and Refuse Charge		
Accounts Receivable - Miscellaneous		
Customer's Deposits - Refundable		
Misc Non-Operating Revenue		
<b>Total Receipts</b>	<b>\$3,700,588.10</b>	
FSCB ICS Sweep Account Interest (October 31, 2024)	\$13,988.91	
FSCB General Fund Account Interest (October 31, 2024)	\$4,390.14	
FSCB Electronic Payment Account Interest (October 31, 2024)	\$1,262.85	
PCB General Fund Account Interest (October 31, 2024)	\$456.90	
PCB Electronic Payment Account Interest (October 31, 2024)	\$78.24	
PCB ICS Sweep Account Interest (October 31, 2024)	\$0.00	
CEDARS - CD's Interest (October 31, 2024)	\$8,723.07	
Public Utility Cash In Bank (October 31, 2024)	<u>\$30,389,864.48</u>	
<b>Total Receipts and Cash In Bank</b>		<b><u>\$34,099,372.89</u></b>

**DISBURSEMENTS:**

Power Purchased	\$1,694,012.70	
Operating Expenses	\$138,309.74	
Administrative and General Expenses	\$132,400.72	
Payroll	\$215,970.11	
Capital Expenditures	\$0.00	
Construction in Progress	\$83,592.11	
Stock Purchases (Inventory)	\$24,899.69	
Balance of Customer's Deposits after Finals	\$17,457.95	
Medical, Dental, Vision and Life Insurance Paid by Employees	\$844.41	
Support Payments	\$1,248.89	
457 Plan RMU/Employee Contributions	\$19,417.82	
Flexible Spending Account Contributions	\$1,487.08	
U.S. Withholding Tax	\$29,185.68	
Missouri Dept. of Revenue (Sales Tax)	\$44,984.31	
Missouri Dept. of Revenue (Income Tax)	\$10,613.00	
First State Community Bank (Social Security)	\$45,241.04	
Sewer Service Charge	\$497,248.92	
Refuse Service Charge	\$248,919.88	
PILOT to City of Rolla	\$137,485.59	
City Right-of-Way Manager	\$0.00	
Utility Incentives	\$0.00	
Unclaimed Deposits to State	\$0.00	
Primacy Fees	\$52,412.19	
Working Fund Voids	-\$523.98	
	<u>\$3,392,885.65</u>	
Cash in Bank (November 30, 2024)	<u>\$30,707,363.52</u>	
<b>Total Disbursements and Cash In Bank</b>		<b><u>\$34,100,349.17</u></b>

**BALANCE OF OTHER FUNDS:**

<b>PUBLIC UTILITY ACCOUNTS:</b>		
Citizens Bank of Newburg, Ck#1300 for \$84.94	\$2,000.00	
First State Comm Bk-Electronic Payment Account, Transfer for \$655,000.00	\$4,647.24	
First State Comm. Bk-General Fund, Transfer & Ck #39208 for	\$4,860.63	
First State Comm Bk-ICS Sweep Account and Certificates of Deposit less Reserves	-\$995,990.31	
PCB-General Fund, Cks #50083-50233 for \$3,393,509.63	\$2,728,953.61	
PCB-Electronic Payment Account, Transfer for \$1,500,000.00	\$225,869.31	
PCB-ICS Sweep Account	\$0.00	
Town & Country Bank Ck #1292 for \$2,006.55	<u>\$2,000.00</u>	
<b>Total Public Utility Accounts</b>		<b><u>\$1,072,240.68</u></b>

**ELECTRIC RESERVES:**

Money Market Account	\$10,195,563.00	Partially Funded
Rate Stabilization Fund	<u>\$840,000.00</u>	Partially Funded
<b>Total Electric Reserves</b>	<b><u>\$11,035,563.00</u></b>	

**RESTRICTED ELECTRIC RESERVES:**

Money Market Account	<u>\$14,161,791.00</u>	FY21 Funded
<b>Total Electric Reserves</b>	<b><u>\$14,161,791.00</u></b>	

**WATER RESERVES:**

Money Market Account	\$2,866,910.00	Fully Funded
Rate Stabilization Fund	<u>\$881,299.00</u>	Partially Funded
<b>Total Water Reserves</b>	<b><u>\$3,548,209.00</u></b>	

**TOTAL RESERVES:** **\$28,735,563.00**

**TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:** **\$30,707,823.58**

**\* Benchmark:**

Electric Reserves:	\$12,083,862.00
Electric Rate Stabilization:	\$3,020,966.00
Water Reserves:	\$2,866,910.00
Water Rate Stabilization:	<u>\$716,727.00</u>
	<u><b>\$18,688,465.00</b></u>



## STATISTICS

NOVEMBER 2024

### PRODUCTION

Date of Demand	11/29/2024
Time of Demand	8:00 AM
Billing Demand	49.1 MWH
kWh Purchased	24,150,700
Total Cost	\$2,018,009.59
Cost per kWh	\$0.083559
Load Factor	68.31%

Pumped #2 Well	0
Pumped #3 Well	4,960,000
Pumped #4 Well	4,391,000
Pumped #5 Well	4,363,000
Pumped #6 Well	4,981,000
Pumped #7 Well	2,775,000
Pumped #8 Well	3,514,000
Pumped #9 Well	4,190,000
Pumped #10 Well	0
Pumped #11 Well	6,966,000
Pumped #12 Well	3,943,000
Pumped #13 Well	8,764,000
Pumped #14 Well	8,664,000
Pumped #15 Well	4,418,000
Pumped #16 Well	7,953,000
Pumped #17 Well	7,059,000
Pumped # 1 Ind Park Well	3,929,000
Pumped # 2 Ind Park Well	3,726,000
Pumped # 3 Ind Park Well	3,752,000
Total Gallons	88,348,000

### METERS IN SERVICE

	Electric	Water
Residential - Single Phase	0	0
Residential - Three Phase	0	0
Commercial - Single Phase	0	0
Commercial - Three Phase	0	0
Power Service	0	0
Industrial	0	0
Area Lighting	0	0
Street Lighting	0	0
Missouri S&T	0	0
PWSD #2	0	0
Total	0	0

### ELECTRIC SALES

Residential - Single Phase kWh	6,546,761
Residential - Three Phase kWh	152,532
Commercial - Single Phase kWh	1,206,124
Commercial - Three Phase kWh	3,166,464
Power Service kWh	6,587,400
Industrial kWh	5,960,600
Area Lighting kWh	12,940
Street Lighting kWh	35,155
Rental Lights kWh	0
Total kWh Sold	23,667,976
Demand kW	29,120
Revenue	\$2,268,558.98
Fiscal Year to Date Gain	0.79%

### WATER SALES

Residential - Single Phase Gallons	32,491,000
Residential - Three Phase Gallons	605,000
Commercial - Single Phase Gallons	8,978,000
Commercial - Three Phase Gallons	7,082,000
Power Service Gallons	16,140,000
Industrial Gallons	3,985,000
Missouri S&T Gallons	4,229,000
PWSD #2 Gallons	133,000
Total Gallons Sold	73,643,000
Revenue	\$416,281.18
Pumping Cost, Electric	\$42,353.59
Monthly Unidentified Loss	19.93%
Fiscal Year to Date Unidentified Loss	18.98%

PILOT	\$137,264.49
Sewer Service Charge	\$545,927.27
Refuse Service Charge	\$247,937.46

Gross Payroll	\$321,659.78
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\*\* Loss includes 2,901,000 gallons per water main flushing records.

\*\*\* FY loss includes 5,522,000 gallons per water main flushing records.

**MINUTES  
ROLLA PLANNING AND ZONING COMMISSION MEETING  
ROLLA CITY HALL COUNCIL CHAMBERS  
TUESDAY, JANUARY 14, 2025**

**Presiding:** Russell Schmidt, Chairperson

**Commission Members Present:** Nathan Chirban, Kevin Crider, Steve Davis, Don Morris

**Commission Members Absent:** Monty Jordan, Janece Martin, Monte Shields & One Vacancy

- I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, December 10, 2024. Chairperson Russell Schmidt approved the minutes as printed and distributed.

**II. REPORT ON RECENT CITY COUNCIL ACTIONS:**

- 1. ANX24-02:** Annexation of a portion of 13063 Old Wire Outer Rd into the corporate limits of the City of Rolla and assigning a zoning of C-2, General Retail.
- 2. VAC24-05:** Vacation of alleys in Cowan's Addition to City of Rolla generally bounded by Black Street, Spilman Ave, Walker Ave and the railroad ROW; and bounded by Hwy 72, Spilman Ave, Walker Ave and Strobach Street.
- 3. TXT24-03:** Text Amendment to Section 42.313 General Requirements (Parking) to revise the paving and permitted parking location requirements for residential uses and time limits for occupancy of RV's on a residential lot.
- 4. TXT24-02:** Text Amendments to Sections 42.203 Zoning Use Definitions; 42.209 to establish Shelters, Soup Kitchens, and Transitional Housing; 42.211 – 42.215 Residential Districts; 42.221 – 42.224 Commercial Districts; removing 42.457 Overnight Shelter, Soup Kitchen, and Transitional Uses; and 42.710 amending Zoning Use Table as needed.

City Planner Tom Coots presents the report.

Chairperson Schmidt asks a question regarding 42.710 amending Zoning Use Table as needed. A short discussion follows.

**III. PUBLIC HEARING:**

- 1. ZON24-06:** Map Amendment to rezone 21 Stephendale Ct from the R-1, Suburban Residential district to the C-1, Neighborhood Commercial district.

Chairperson Schmidt opens the public hearing at 5:34.  
City Planner Tom Coots presents the staff report.  
Chairperson Schmidt asks for citizen comments.

Will Benhardt residing at 20 Stephendale Ct shared that he has concerns there would be insufficient parking for a restaurant resulting in overflow street parking in front of the neighbors houses as well as increased traffic.

Thu Tran residing at 21 Stephendale Ct shared he plans to have a small carry-out business with only one or two vehicles coming and going at any time.

A discussion was had regarding how many parking spaces this property may be able to accommodate.

The public hearing was closed at 5:56.

A motion was made by Morris and seconded by Crider to recommend approval to City Council to rezone 21 Stephendale Ct from the R-1, Suburban Residential district to the C-1, Neighborhood Commercial district. A roll call vote on the motion showed the following: Ayes: Crider, Davis and Morris. Nays: Chirban. Absent: Jordan, Martin and Shields. The motion passes.

**IV. NEW BUSINESS: NONE**

**V. OLD BUSINESS: NONE**

**VIII. OTHER BUSINESS/REPORTS FROM THE CHAIRPERSON, COMMITTEE OR STAFF:**

**1. Update** on Comprehensive Plan.

Tim Breihan of H3 Consultants presents the plan update.

**2. Discussion** regarding potential changes to Section 42.340, Signage.

**3. Presentation** on 2024 activity and planned 2025 Community Development Department goals. Tom Coots presents the report.

**IX. CITIZEN COMMENTS: NONE**

**Meeting adjourned: 7:50 p.m.**

**Minutes prepared by: Cindy Brown**

**NEXT MEETING:**

**Tuesday, February 11, 2025**

**CITY OF ROLLA**  
**CASH ANALYSIS REPORT**  
**December 31, 2024**

**GENERAL FUND**

CASH IN BANK	\$	2,990.87
NIB GENERAL FUND	\$	24,642.54
ROLLA MUNICIPAL COURT	\$	3,084.03
ASI FLEX 125	\$	25,867.25
TIF ACCOUNT - EATS	\$	130,497.14
TIF ACCOUNT - PILOT	\$	15.33
INVESTMENT - GOLDMAN	\$	-
INVESTMENTS - GENERAL FUND	\$	88,422.87
USE TAX MMA	\$	1,334,256.62
MMA - GENERAL FUND RESERVE REBUILD	\$	3,014,653.80
POLICE EVIDENCE FUNDS	\$	21,681.79
CITY SEIZURES & FORFEITURES	\$	7,668.65
TASKFORCE SEIZURES & FORFEITURES	\$	1,506.61
ANIMAL CONTROL SHELTER COMM PARTNER	\$	140,819.54
ANIMAL CONTROL SHELTER RESERVE	\$	145,255.69
ANIMAL CONTROL SHELTER DONATIONS - PAYPAL	\$	-
PROPERTY FIRE DAMAGE ACCOUNT	\$	15.31
GENERAL FUND CREDIT CARD ACCOUNT	\$	5,047.51
INVESTMENT CLEARING ACCOUNT	\$	57.53
INVESTMENTS - CDS	\$	-
<b>GENERAL FUND TOTALS</b>	<b>\$</b>	<b>4,946,483.08</b>

**SEWER FUND**

CASH IN BANK	\$	1,834,579.84
NIB GENERAL FUND	\$	25,318.00
SEWER FUND MMA	\$	600,075.93
SEWER FUND DEPREC & RESERVE	\$	418,857.08
INVESTMENTS - GENERAL FUND	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	1,520.00
INVESTMENT - CDS	\$	-
<b>SEWER FUND TOTALS</b>	<b>\$</b>	<b>2,880,350.85</b>

**ENVIRONMENTAL SERVICES FUND**

CASH IN BANK	\$	872,464.59
NIB ENV SVS FUND	\$	-
INVESTMENTS - GENERAL FUND	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	285.00
MMA PCB	\$	1,386,091.37
ENV SVS CC	\$	179,987.67
INVESTMENT - CDS	\$	-
<b>ENV SVS FUND TOTALS</b>	<b>\$</b>	<b>2,438,828.63</b>

**ARPA FUNDING**

CASH IN BANK	\$	-
ARPA FUNDING MMA	\$	732,489.36
<b>ARPA FUND TOTALS</b>	<b>\$</b>	<b>732,489.36</b>

**CITY OF ROLLA  
CASH ANALYSIS REPORT  
December 31, 2024**

**AIRPORT FUND**

CASH IN BANK	\$	5,749.50
NIB GENERAL FUND	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	4,883.83
INVESTMENTS - MMA	\$	55,484.98
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$	33,592.00
<b>AIRPORT FUND TOTALS</b>	<b>\$</b>	<b>99,710.31</b>

**CEMETERY FUND**

CASH IN BANK	\$	280.00
CASH - MMA	\$	17,585.22
INVESTMENTS - RESTRICTED	\$	355,530.61
<b>CEMETERY FUND TOTALS</b>	<b>\$</b>	<b>373,395.83</b>

**STREET FUND**

CASH IN BANK	\$	636,074.85
NIB GENERAL FUND	\$	-
TDD PROPERTY RENTAL	\$	25,612.63
GENERAL FUND MMA	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	1,500.00
CASH - MMA	\$	6,396,577.33
MODOT RESERVE	\$	3,066,428.06
INVESTMENT - CDS	\$	528,820.84
<b>STREET FUND TOTALS</b>	<b>\$</b>	<b>10,655,013.71</b>

**RECREATION FUND**

CASH IN BANK	\$	(94,935.88)
GENERAL FUND CREDIT CARD ACCOUNT	\$	-
<b>RECREATION FUND TOTALS</b>	<b>\$</b>	<b>(94,935.88)</b>

**HEALTH INSURANCE FUND**

HEALTH INSURANCE RESERVE	\$	518,706.21
CASH - HEALTH ACCOUNT	\$	258,636.63
GENERAL FUND CREDIT CARD ACCOUNT	\$	1,172.00
<b>HEALTH FUND TOTALS</b>	<b>\$</b>	<b>778,514.84</b>

**PARK FUND**

CASH IN BANK	\$	-
NIB GENERAL FUND	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	-
INVESTMENTS - GOLDMAN	\$	-
INVESTMENTS - PARK SALES TAX	\$	4,451.68
PARKS CC	\$	-
<b>PARK FUND TOTALS</b>	<b>\$</b>	<b>4,451.68</b>

**PARK LAND RESERVE FUND**

CASH IN BANK	\$	-
PARK LAND RESERVE ACCOUNT	\$	776.93
<b>PARK LAND RESERVE FUND TOTALS</b>	<b>\$</b>	<b>776.93</b>

<b>GRAND TOTAL ALL FUNDS</b>	<b>\$</b>	<b>22,082,589.98</b>
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**ANY AND ALL FINANCIAL RECORDS ARE OPEN TO THE PUBLIC**

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

01 -GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
TAXES	11,815,500.00	852,472.56	0.00	2,172,325.46	0.00	9,643,174.54	18.39
LICENSES & PERMITS	223,800.00	5,367.47	0.00	14,660.56	0.00	209,139.44	6.55
INTERGOVERNMENTAL	316,000.00	35,084.56	0.00	97,333.67	0.00	218,666.33	30.80
CHARGES FOR SERVICE	2,222,115.00	48,649.95	0.00	47,076.25	0.00	2,175,038.75	2.12
FINES & FORFEITURES	128,000.00	10,438.08	0.00	25,989.70	0.00	102,010.30	20.30
MISCELLANEOUS	226,750.00	15,268.85	0.00	67,445.20	0.00	159,304.80	29.74
CONTRIBUTIONS TO/FROM	402,800.00	96,325.00	0.00	114,357.32	0.00	288,442.68	28.39
<b>** TOTAL REVENUES **</b>	<b>15,334,965.00</b>	<b>1,063,606.47</b>	<b>0.00</b>	<b>2,539,188.16</b>	<b>0.00</b>	<b>12,795,776.84</b>	<b>16.56</b>
<b>EXPENDITURE SUMMARY</b>							
<b>GENERAL ADMINISTRATIVE</b>							
PERSONNEL	40,160.00	2,550.37	0.00	3,003.43	0.00	37,156.57	7.48
SUPPLIES & BUILDING MAIN	4,900.00	337.62	0.00	841.99	0.00	5,741.99	17.18
SERVICES	794,490.00	51,126.21	0.00	123,619.89	0.00	670,870.11	15.56
MAINTENANCE & IMPROVEMNT	600.00	0.00	0.00	475.74	0.00	124.26	79.29
CAPITAL EXPENDITURES	210,350.00	25,550.00	0.00	117,498.85	0.00	92,851.15	55.86
CATEGORY 6	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL ADMINISTRATIVE	1,050,500.00	74,463.46	0.00	243,755.92	0.00	806,744.08	23.20
<b>ADMINISTRATION</b>							
PERSONNEL	341,400.00	19,944.28	0.00	64,064.11	0.00	277,335.89	18.77
SUPPLIES & BUILDING MAIN	2,000.00	144.91	0.00	334.26	0.00	1,665.74	16.71
SERVICES	29,350.00	90.04	0.00	11,151.58	0.00	18,198.42	38.00
MAINTENANCE & IMPROVEMNT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
CAPITAL EXPENDITURES	5,000.00	285.29	0.00	542.38	0.00	4,457.62	10.85
TOTAL ADMINISTRATION	378,050.00	20,464.52	0.00	76,092.33	0.00	301,957.67	20.13
<b>LIBRARY</b>							
PERSONNEL	479,850.00	31,325.45	0.00	91,571.96	0.00	388,278.04	19.08
SUPPLIES & BUILDING MAIN	200.00	0.00	0.00	0.00	0.00	200.00	0.00
SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	480,050.00	31,325.45	0.00	91,571.96	0.00	388,478.04	19.08
<b>FINANCE</b>							
PERSONNEL	451,900.00	26,971.31	0.00	80,543.53	0.00	371,356.47	17.82
SUPPLIES & BUILDING MAIN	18,800.00	487.89	0.00	2,989.66	0.00	15,810.34	15.90
SERVICES	299,260.00	566.89	0.00	82,684.58	0.00	216,575.42	27.63
MAINTENANCE & IMPROVEMNT	400.00	0.00	0.00	0.00	0.00	400.00	0.00
CAPITAL EXPENDITURES	22,125.00	273.46	0.00	628.05	0.00	21,496.95	2.84
TOTAL FINANCE	792,485.00	28,299.55	0.00	166,845.82	0.00	625,639.18	21.05
<b>LEGAL</b>							
PERSONNEL	30,225.00	2,318.62	0.00	6,793.56	0.00	23,431.44	22.48
SUPPLIES & BUILDING MAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

01 -GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SERVICES	68,580.00	7,781.50	0.00	19,662.28	0.00	48,917.72	28.67
MAINTENANCE & IMPROVEMNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LEGAL	98,805.00	10,100.12	0.00	26,455.84	0.00	72,349.16	26.78
<b>COURT</b>							
PERSONNEL	132,775.00	6,862.85	0.00	25,179.21	0.00	107,595.79	18.96
SUPPLIES & BUILDING MAIN	4,000.00	83.00	0.00	348.63	0.00	3,651.37	8.72
SERVICES	11,855.00	414.79	0.00	4,690.92	0.00	7,164.08	39.57
MAINTENANCE & IMPROVEMNT	100.00	0.00	0.00	0.00	0.00	100.00	0.00
CAPITAL EXPENDITURES	<u>2,700.00</u>	<u>248.79</u>	<u>0.00</u>	<u>608.44</u>	<u>0.00</u>	<u>2,091.56</u>	<u>22.53</u>
TOTAL COURT	151,430.00	6,779.85	0.00	30,827.20	0.00	120,602.80	20.36
<b>TELECOMMUNICATIONS</b>							
PERSONNEL	1,318,700.00	86,869.07	0.00	293,996.12	0.00	1,024,703.88	22.29
SUPPLIES & BUILDING MAIN	79,700.00	5,044.17	0.00	15,667.31	0.00	64,032.69	19.66
SERVICES	224,500.00	1,001.33	0.00	77,688.06	0.00	146,811.94	34.60
MAINTENANCE & IMPROVEMNT	9,625.00	587.66	0.00	4,587.99	0.00	5,037.01	47.67
CAPITAL EXPENDITURES	<u>1,150.00</u>	<u>55.74</u>	<u>0.00</u>	<u>106.51</u>	<u>0.00</u>	<u>1,043.49</u>	<u>9.26</u>
TOTAL TELECOMMUNICATIONS	1,633,675.00	93,557.97	0.00	392,045.99	0.00	1,241,629.01	24.00
<b>ANIMAL CONTROL</b>							
PERSONNEL	133,600.00	7,552.37	0.00	22,392.10	0.00	111,207.90	16.76
SUPPLIES & BUILDING MAIN	8,300.00	1,300.04	0.00	2,454.70	0.00	5,845.30	29.57
SERVICES	27,600.00	1,956.75	0.00	12,621.29	0.00	14,978.71	45.73
MAINTENANCE & IMPROVEMNT	9,400.00	168.23	0.00	529.39	0.00	8,870.61	5.63
CAPITAL EXPENDITURES	252,860.00	8,106.41	0.00	26,470.38	1,558.00	224,831.62	11.08
USE TAX EXPENDITURES	<u>24,175.00</u>	<u>3,099.95</u>	<u>0.00</u>	<u>8,996.96</u>	<u>0.00</u>	<u>15,178.04</u>	<u>37.22</u>
TOTAL ANIMAL CONTROL	455,935.00	22,183.75	0.00	73,464.82	1,558.00	380,912.18	16.45
<b>POLICE</b>							
PERSONNEL	3,426,300.00	212,326.69	0.00	702,662.62	0.00	2,723,637.38	20.51
SUPPLIES & BUILDING MAIN	63,175.00	5,458.30	0.00	15,887.06	0.00	47,287.94	25.15
SERVICES	552,980.00	7,428.04	0.00	227,653.35	0.00	325,326.65	41.17
MAINTENANCE & IMPROVEMNT	285,100.00	24,780.29	0.00	69,016.09	7,779.00	208,304.91	26.94
CAPITAL EXPENDITURES	530,900.00	1,132.31	0.00	92,671.35	248,788.19	189,440.46	64.32
USE TAX EXPENDITURES	<u>590,500.00</u>	<u>38,113.76</u>	<u>0.00</u>	<u>176,628.06</u>	<u>15,960.00</u>	<u>397,911.94</u>	<u>32.61</u>
TOTAL POLICE	5,448,955.00	289,239.39	0.00	1,284,518.53	272,527.19	3,891,909.28	28.58
<b>FIRE</b>							
PERSONNEL	2,590,075.00	151,337.03	0.00	488,930.69	0.00	2,101,144.31	18.88
SUPPLIES & BUILDING MAIN	59,000.00	5,153.55	0.00	12,645.10	0.00	46,354.90	21.43
SERVICES	358,980.00	32,452.55	0.00	209,603.45	0.00	149,376.55	58.39
MAINTENANCE & IMPROVEMNT	216,700.00	14,527.37	0.00	66,432.97	0.00	150,267.03	30.66
CAPITAL EXPENDITURES	424,000.00	1,211.59	0.00	33,896.24	4,520.95	385,582.81	9.06
USE TAX EXPENDITURES	<u>568,250.00</u>	<u>34,359.61</u>	<u>0.00</u>	<u>108,517.61</u>	<u>0.00</u>	<u>459,732.39</u>	<u>19.10</u>
TOTAL FIRE	4,217,005.00	239,041.70	0.00	920,026.06	4,520.95	3,292,457.99	21.92
<b>ROLLA RURAL FIRE</b>							
PERSONNEL	0.00	47,049.18	0.00	127,131.47	0.00	127,131.47	0.00



CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

01 -GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SUPPLIES & BUILDING MAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ROLLA RURAL FIRE	0.00	47,049.18	0.00	127,131.47	0.00	( 127,131.47)	0.00
<b>BUILDING MAINT</b>							
PERSONNEL	22,775.00	1,398.40	0.00	4,351.76	0.00	18,423.24	19.11
SUPPLIES & BUILDING MAIN	39,200.00	3,188.07	0.00	7,199.99	0.00	32,000.01	18.37
SERVICES	36,055.00	2,050.00	0.00	18,786.27	0.00	17,268.73	52.10
MAINTENANCE & IMPROVEMNT	15,100.00	192.25	0.00	808.57	5,653.00	8,638.43	42.79
CAPITAL EXPENDITURES	13,500.00	0.00	0.00	0.00	0.00	13,500.00	0.00
TOTAL BUILDING MAINT	126,630.00	6,828.72	0.00	31,146.59	5,653.00	89,830.41	29.06
<b>COMMUNITY DEVELOP</b>							
PERSONNEL	510,600.00	34,251.96	0.00	101,049.98	0.00	409,550.02	19.79
SUPPLIES & BUILDING MAIN	8,300.00	82.48	0.00	442.84	0.00	7,857.16	5.34
SERVICES	101,395.00	392.74	0.00	23,765.10	0.00	77,629.90	23.44
MAINTENANCE & IMPROVEMNT	4,300.00	167.59	0.00	910.88	0.00	3,389.12	21.18
CAPITAL EXPENDITURES	2,400.00	246.51	0.00	612.30	0.00	1,787.70	25.51
TOTAL COMMUNITY DEVELOP	626,995.00	35,141.28	0.00	126,781.10	0.00	500,213.90	20.22
<b>ECONOMIC DEVELOP</b>							
SUPPLIES & BUILDING MAIN	25.00	0.00	0.00	0.00	0.00	25.00	0.00
SERVICES	60,335.00	0.00	0.00	0.00	0.00	60,335.00	0.00
MAINTENANCE & IMPROVEMNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ECONOMIC DEVELOP	60,360.00	0.00	0.00	0.00	0.00	60,360.00	0.00
TOTAL EXPENDITURES	15,520,875.00	904,474.94	0.00	3,590,663.63	284,259.14	11,645,952.23	24.97
REVENUE OVER/(UNDER) EXPENDITURES	( 185,910.00)	159,131.53	0.00	( 1,051,475.47)	( 284,259.14)	1,149,824.61	0.00

\*\*\* END OF REPORT \*\*\*

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

02 -SEWER  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
INTERGOVERNMENTAL	835,000.00	15,343.00	0.00	43,379.78	0.00	791,620.22	5.20
CHARGES FOR SERVICE	5,530,000.00	595,511.72	0.00	1,177,254.26	0.00	4,352,745.74	21.29
MISCELLANEOUS	329,125.00	( 75,218.75)	0.00	( 75,218.75)	0.00	404,343.75	22.85-
CONTRIBUTIONS TO/FROM CATEGORY 9	( 185,975.00)	( 46,493.75)	0.00	( 46,493.75)	0.00	( 139,481.25)	25.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>** TOTAL REVENUES **</b>							
	6,508,150.00	489,142.22	0.00	1,098,921.54	0.00	5,409,228.46	16.89
<b>EXPENDITURE SUMMARY</b>							
<b>SEWER</b>							
PERSONNEL	1,214,300.00	70,718.29	0.00	215,219.92	0.00	999,080.08	17.72
SUPPLIES & BUILDING MAIN SERVICES	388,000.00	32,397.96	0.00	73,837.47	0.00	314,162.53	19.03
	819,481.00	19,824.94	0.00	219,803.45	3,560.00	596,117.55	27.26
MAINTENANCE & IMPROVEMNT	708,000.00	63,547.94	0.00	118,644.70	39,842.75	549,512.55	22.39
CAPITAL EXPENDITURES	<u>3,565,000.00</u>	<u>401,673.68</u>	<u>0.00</u>	<u>439,999.45</u>	<u>379,634.11</u>	<u>2,745,366.44</u>	<u>22.99</u>
TOTAL SEWER	6,694,781.00	588,162.81	0.00	1,067,504.99	423,036.86	5,204,239.15	22.26
<b>TOTAL EXPENDITURES</b>							
	6,694,781.00	588,162.81	0.00	1,067,504.99	423,036.86	5,204,239.15	22.26
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>							
	( 186,631.00)	( 99,020.59)	0.00	31,416.55	( 423,036.86)	204,989.31	0.00
<b>*** END OF REPORT ***</b>							

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

03 - ENVIRONMENTAL SERVICES  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
INTERGOVERNMENTAL	39,000.00	( 8,137.97)	0.00	( 6,837.97)	0.00	45,837.97	17.53-
CHARGES FOR SERVICE	4,205,500.00	346,621.39	0.00	783,735.69	0.00	3,421,764.31	18.64
MISCELLANEOUS	417,500.00	9,302.99	0.00	23,518.85	0.00	393,981.15	5.63
CONTRIBUTIONS TO/FROM CATEGORY 9	( 236,975.00)	( 59,243.75)	0.00	( 59,243.75)	0.00	( 177,731.25)	25.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>** TOTAL REVENUES **</b>							
	4,425,025.00	288,542.66	0.00	741,172.82	0.00	3,683,852.18	16.75
<b>EXPENDITURE SUMMARY</b>							
<b>RECYCLING</b>							
PERSONNEL	328,250.00	20,777.38	0.00	62,372.64	0.00	265,877.36	19.00
SUPPLIES & BUILDING MAIN SERVICES	11,530.00	585.04	0.00	1,149.66	0.00	10,380.34	9.97
	62,585.00	4,008.49	0.00	33,628.77	0.00	28,956.23	53.73
MAINTENANCE & IMPROVEMNT	99,400.00	3,038.48	0.00	20,051.94	0.00	79,348.06	20.17
CAPITAL EXPENDITURES	6,000.00	0.00	0.00	73.25	0.00	5,926.75	1.22
TOTAL RECYCLING	507,765.00	28,409.39	0.00	117,276.26	0.00	390,488.74	23.10
<b>SANITATION</b>							
PERSONNEL	1,308,075.00	74,846.29	0.00	222,040.29	0.00	1,086,034.71	16.97
SUPPLIES & BUILDING MAIN SERVICES	14,000.00	1,360.67	0.00	2,336.27	0.00	11,663.73	16.69
	250,928.00	15,665.16	0.00	93,715.80	0.00	157,212.20	37.35
MAINTENANCE & IMPROVEMNT	1,344,300.00	108,294.23	0.00	332,603.86	0.00	1,011,696.14	24.74
CAPITAL EXPENDITURES	312,500.00	146.50	0.00	62,698.98	0.00	249,801.02	20.06
TOTAL SANITATION	3,229,803.00	200,312.85	0.00	713,395.20	0.00	2,516,407.80	22.09
<b>VEHICLE MAINT</b>							
PERSONNEL	253,800.00	14,035.38	0.00	41,908.29	0.00	211,891.71	16.51
SUPPLIES & BUILDING MAIN SERVICES	278,210.00	26,634.51	0.00	73,213.20	6,021.14	198,975.66	28.48
	34,285.00	1,188.00	0.00	13,309.90	0.00	20,975.10	38.82
MAINTENANCE & IMPROVEMNT	3,100.00	56.81	0.00	391.46	0.00	2,708.54	12.63
CAPITAL EXPENDITURES	22,000.00	0.00	0.00	599.00	0.00	21,401.00	2.72
TOTAL VEHICLE MAINT	591,395.00	41,914.70	0.00	129,421.85	6,021.14	455,952.01	22.90
<b>TOTAL EXPENDITURES</b>							
	4,328,963.00	270,636.94	0.00	960,093.31	6,021.14	3,362,848.55	22.32
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>							
	96,062.00	17,905.72	0.00	( 218,920.49)	( 6,021.14)	321,003.63	0.00

\*\*\* END OF REPORT \*\*\*

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

04 -ARPA FUNDS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	5,000.00	892.06	0.00	2,743.82	0.00	2,256.18	54.88
<b>** TOTAL REVENUES **</b>							
	5,000.00	892.06	0.00	2,743.82	0.00	2,256.18	54.88
<b>EXPENDITURE SUMMARY</b>							
<b>ADMINISTRATION</b>							
SERVICES	90,000.00	0.00	0.00	1,275.70	12,025.00	76,699.30	14.78
CAPITAL EXPENDITURES	85,000.00	0.00	0.00	0.00	0.00	85,000.00	0.00
TOTAL ADMINISTRATION	175,000.00	0.00	0.00	1,275.70	12,025.00	161,699.30	7.60
<b>COURT</b>							
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>FINANCE</b>							
SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TELECOMMUNICATIONS</b>							
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>POLICE</b>							
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>FIRE</b>							
CAPITAL EXPENDITURES	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
TOTAL FIRE	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
<b>SEWER</b>							
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>PARKS</b>							
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>CENTRE</b>							
CAPITAL EXPENDITURES	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL CENTRE	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
<b>COMMUNITY DEVELOPMENT</b>							

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF:DECEMBER 31ST, 2024

04 -ARPA FUNDS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>ANIMAL CONTROL</u>							
CAPITAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ANIMAL CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL EXPENDITURES	305,000.00	0.00	0.00	1,275.70	12,025.00	291,699.30	4.36
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REVENUE OVER/(UNDER) EXPENDITURES	( 300,000.00)	892.06	0.00	1,468.12	( 12,025.00)	( 289,443.12)	0.00
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\*\*\* END OF REPORT \*\*\*

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

05 -AIRPORT  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
INTERGOVERNMENTAL	256,750.00	4,471.06	0.00	4,471.06	0.00	252,278.94	1.74
CHARGES FOR SERVICE	400,000.00	30,078.64	0.00	112,673.49	0.00	287,326.51	28.17
MISCELLANEOUS	343,100.00	59,992.58	0.00	68,291.97	0.00	274,808.03	19.90
CONTRIBUTIONS TO/FROM	( 48,800.00)	( 12,200.00)	0.00	( 12,200.00)	0.00	( 36,600.00)	25.00
<b>** TOTAL REVENUES **</b>	<b>951,050.00</b>	<b>82,342.28</b>	<b>0.00</b>	<b>173,236.52</b>	<b>0.00</b>	<b>777,813.48</b>	<b>18.22</b>
<b>EXPENDITURE SUMMARY</b>							
<b>AIRPORT</b>							
PERSONNEL	215,950.00	13,359.73	0.00	42,557.16	0.00	173,392.84	19.71
SUPPLIES & BUILDING MAIN	13,500.00	1,188.27	0.00	2,146.71	0.00	11,353.29	15.90
SERVICES	654,010.00	19,761.80	0.00	142,652.67	0.00	511,357.33	21.81
MAINTENANCE & IMPROVEMNT	42,500.00	709.56	0.00	13,309.34	0.00	29,190.66	31.32
CAPITAL EXPENDITURES	133,000.00	0.00	0.00	71,638.11	3,600.00	57,761.89	56.57
TOTAL AIRPORT	1,058,960.00	35,019.36	0.00	272,303.99	3,600.00	783,056.01	26.05
<b>TOTAL EXPENDITURES</b>	<b>1,058,960.00</b>	<b>35,019.36</b>	<b>0.00</b>	<b>272,303.99</b>	<b>3,600.00</b>	<b>783,056.01</b>	<b>26.05</b>
<b>REVENUE OVER/ (UNDER) EXPENDITURES</b>	<b>( 107,910.00)</b>	<b>47,322.92</b>	<b>0.00</b>	<b>( 99,067.47)</b>	<b>( 3,600.00)</b>	<b>( 5,242.53)</b>	<b>0.00</b>

\*\*\* END OF REPORT \*\*\*

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF:DECEMBER 31ST, 2024

06 -CEMETERY  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	19,400.00	33.37	0.00	7,765.77	0.00	11,634.23	40.03
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** TOTAL REVENUES **	19,400.00	33.37	0.00	7,765.77	0.00	11,634.23	40.03
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<u>EXPENDITURE SUMMARY</u>							
<u>CEMETERY</u>							
CAPITAL EXPENDITURES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CEMETERY	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
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TOTAL EXPENDITURES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
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REVENUE OVER/(UNDER) EXPENDITURES	16,400.00	33.37	0.00	7,765.77	0.00	8,634.23	0.00
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\*\*\* END OF REPORT \*\*\*

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

07 -STREET  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
TAXES	6,692,500.00	617,741.78	0.00	1,776,090.04	0.00	4,916,409.96	26.54
LICENSES & PERMITS	36,000.00	500.00	0.00	400.00	0.00	35,600.00	1.11
INTERGOVERNMENTAL	1,116,000.00	13,381.00	0.00	12,803.00	0.00	1,103,197.00	1.15
CHARGES FOR SERVICE	150,000.00	32,948.25	0.00	94,594.93	0.00	55,405.07	63.06
MISCELLANEOUS	410,275.00	46,243.15	0.00	73,102.57	0.00	337,172.43	17.82
CONTRIBUTIONS TO/FROM	( 249,875.00)	( 62,468.75)	0.00	( 62,468.75)	0.00	( 187,406.25)	25.00
CATEGORY 9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>** TOTAL REVENUES **</b>							
	8,154,900.00	648,345.43	0.00	1,894,521.79	0.00	6,260,378.21	23.23
<b>EXPENDITURE SUMMARY</b>							
<b>STREET</b>							
PERSONNEL	1,430,000.00	90,695.93	0.00	268,810.05	0.00	1,161,189.95	18.80
SUPPLIES & BUILDING MAIN	33,100.00	3,714.44	0.00	6,532.13	0.00	26,567.87	19.73
SERVICES	664,140.00	4,871.59	0.00	107,147.35	0.00	556,992.65	16.13
MAINTENANCE & IMPROVEMNT	1,498,000.00	24,617.73	0.00	161,773.53	17,966.00	1,318,260.47	12.00
CAPITAL EXPENDITURES	4,891,000.00	118,879.99	0.00	269,515.44	669,974.49	3,951,510.07	19.21
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	8,516,240.00	242,779.68	0.00	813,778.50	687,940.49	7,014,521.01	17.63
<b>MOVE ROLLA TDD</b>							
PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & BUILDING MAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & IMPROVEMNT	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CATEGORY 6	0.00	0.00	0.00	0.00	0.00	0.00	0.00
USE TAX EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MOVE ROLLA TDD	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00
<b>ENGINEERING</b>							
PERSONNEL	999,000.00	62,426.35	0.00	182,009.08	0.00	816,990.92	18.22
SUPPLIES & BUILDING MAIN	7,200.00	563.20	0.00	1,403.69	0.00	5,796.31	19.50
SERVICES	142,555.00	16,414.03	0.00	68,843.50	0.00	73,711.50	48.29
MAINTENANCE & IMPROVEMNT	7,500.00	1,251.01	0.00	1,564.17	0.00	5,935.83	20.86
CAPITAL EXPENDITURES	47,200.00	1,316.26	0.00	2,093.16	0.00	45,106.84	4.43
TOTAL ENGINEERING	1,203,455.00	81,970.85	0.00	255,913.60	0.00	947,541.40	21.26
<b>TOTAL EXPENDITURES</b>							
	9,794,695.00	324,750.53	0.00	1,069,692.10	687,940.49	8,037,062.41	17.94
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>							
	( 1,639,795.00)	323,594.90	0.00	824,829.69	( 687,940.49)	( 1,776,684.20)	0.00
<b>*** END OF REPORT ***</b>							



CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

08 - RECREATION  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
TAXES	150.00	7.47	0.00	25.28	0.00	124.72	16.85
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
MISCELLANEOUS	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
CONTRIBUTIONS TO/FROM	435,000.00	108,750.00	0.00	108,750.00	0.00	326,250.00	25.00
<b>** TOTAL REVENUES **</b>							
	539,150.00	108,757.47	0.00	108,775.28	0.00	430,374.72	20.18
<b>EXPENDITURE SUMMARY</b>							
<b>AQUATIC</b>							
PERSONNEL	3,700.00	0.00	0.00	0.00	0.00	3,700.00	0.00
TOTAL AQUATIC	3,700.00	0.00	0.00	0.00	0.00	3,700.00	0.00
<b>ADMINISTRATION</b>							
SUPPLIES & BUILDING MAIN	150.00	0.00	0.00	35.10	0.00	114.90	23.40
SERVICES	425,235.00	44,590.26	0.00	240,393.19	0.00	184,841.81	56.53
MAINTENANCE & IMPROVEMNT	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
CAPITAL EXPENDITURES	48,200.00	(309.09)	0.00	(309.09)	0.00	48,509.09	0.64
TOTAL ADMINISTRATION	474,585.00	44,281.17	0.00	240,119.20	0.00	234,465.80	50.60
<b>MAINTENANCE</b>							
PERSONNEL	2,675.00	0.00	0.00	651.67	0.00	2,023.33	24.36
SUPPLIES & BUILDING MAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SERVICES	50,825.00	0.00	0.00	34,109.89	0.00	16,715.11	67.11
MAINTENANCE & IMPROVEMNT	11,500.00	5,248.00	0.00	5,982.00	0.00	5,518.00	52.02
TOTAL MAINTENANCE	65,000.00	5,248.00	0.00	40,743.56	0.00	24,256.44	62.68
<b>TOTAL EXPENDITURES</b>							
	543,285.00	49,529.17	0.00	280,862.76	0.00	262,422.24	51.70
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>							
	(4,135.00)	59,228.30	0.00	(172,087.48)	0.00	167,952.48	0.00

\*\*\* END OF REPORT \*\*\*

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: DECEMBER 31ST, 2024

11 -PARK  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
TAXES	1,777,075.00	131,832.39	0.00	382,324.02	0.00	1,394,750.98	21.51
INTERGOVERNMENTAL	110,000.00	0.00	0.00	0.00	0.00	110,000.00	0.00
CHARGES FOR SERVICE	249,130.00	6,059.75	0.00	23,956.80	0.00	225,173.20	9.62
MISCELLANEOUS	12,500.00	140.98	0.00	1,220.90	0.00	11,279.10	9.77
CONTRIBUTIONS TO/FROM	( 98,675.00)	( 24,668.75)	0.00	( 24,668.75)	0.00	( 74,006.25)	25.00
<b>** TOTAL REVENUES **</b>	<b>2,050,030.00</b>	<b>113,364.37</b>	<b>0.00</b>	<b>382,832.97</b>	<b>0.00</b>	<b>1,667,197.03</b>	<b>18.67</b>
<b>EXPENDITURE SUMMARY</b>							
<b>ADMINISTRATION</b>							
PERSONNEL	212,500.00	15,189.15	0.00	44,220.34	0.00	168,279.66	20.81
SUPPLIES & BUILDING MAIN	1,600.00	72.98	0.00	418.48	0.00	1,181.52	26.16
SERVICES	43,035.00	1,114.53	0.00	15,487.20	0.00	27,547.80	35.99
MAINTENANCE & IMPROVEMNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	2,900.00	171.92	0.00	477.97	0.00	2,422.03	16.48
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>260,035.00</b>	<b>16,548.58</b>	<b>0.00</b>	<b>60,603.99</b>	<b>0.00</b>	<b>199,431.01</b>	<b>23.31</b>
<b>PARKS</b>							
PERSONNEL	626,300.00	36,371.81	0.00	126,170.39	0.00	500,129.61	20.15
SUPPLIES & BUILDING MAIN	29,600.00	1,318.55	0.00	6,636.41	0.00	22,963.59	22.42
SERVICES	120,460.00	3,395.12	0.00	56,033.52	0.00	64,426.48	46.52
MAINTENANCE & IMPROVEMNT	127,000.00	11,091.94	0.00	25,617.25	0.00	101,382.75	20.17
CAPITAL EXPENDITURES	159,495.00	3,670.97	0.00	23,064.89	1,629.00	134,801.11	15.48
<b>TOTAL PARKS</b>	<b>1,062,855.00</b>	<b>55,848.39</b>	<b>0.00</b>	<b>237,522.46</b>	<b>1,629.00</b>	<b>823,703.54</b>	<b>22.50</b>
<b>SPLASHZONE</b>							
PERSONNEL	194,800.00	6,150.25	0.00	16,509.04	0.00	178,290.96	8.47
SUPPLIES & BUILDING MAIN	68,500.00	104.59	0.00	1,923.55	0.00	66,576.45	2.81
SERVICES	25,190.00	0.00	0.00	5,699.51	0.00	19,490.49	22.63
MAINTENANCE & IMPROVEMNT	36,800.00	269.00	0.00	10,337.39	0.00	26,462.61	28.09
CAPITAL EXPENDITURES	11,500.00	0.00	0.00	0.00	0.00	11,500.00	0.00
<b>TOTAL SPLASHZONE</b>	<b>336,790.00</b>	<b>6,523.84</b>	<b>0.00</b>	<b>34,469.49</b>	<b>0.00</b>	<b>302,320.51</b>	<b>10.23</b>
<b>OUTDOOR RECREATION</b>							
PERSONNEL	176,600.00	4,940.51	0.00	17,843.65	0.00	158,756.35	10.10
SUPPLIES & BUILDING MAIN	20,350.00	1,049.89	0.00	3,502.35	0.00	16,847.65	17.21
SERVICES	13,370.00	0.00	0.00	5,707.74	0.00	7,662.26	42.69
MAINTENANCE & IMPROVEMNT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
CAPITAL EXPENDITURES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
<b>TOTAL OUTDOOR RECREATION</b>	<b>211,620.00</b>	<b>5,990.40</b>	<b>0.00</b>	<b>27,053.74</b>	<b>0.00</b>	<b>184,566.26</b>	<b>12.78</b>
<b>TOTAL EXPENDITURES</b>	<b>1,871,300.00</b>	<b>84,911.21</b>	<b>0.00</b>	<b>359,649.68</b>	<b>1,629.00</b>	<b>1,510,021.32</b>	<b>19.31</b>
<b>REVENUE OVER/ (UNDER) EXPENDITURES</b>	<b>178,730.00</b>	<b>28,453.16</b>	<b>0.00</b>	<b>23,183.29</b>	<b>( 1,629.00)</b>	<b>157,175.71</b>	<b>0.00</b>

\*\*\* END OF REPORT \*\*\*

CITY OF ROLLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF:DECEMBER 31ST, 2024

12 -PARK LAND RESERVE  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTERGOVERNMENTAL	( 17,500.00)	0.00	0.00	0.00	0.00	( 17,500.00)	0.00
MISCELLANEOUS	30,150.00	0.39	0.00	0.96	0.00	30,149.04	0.00
CONTRIBUTIONS TO/FROM	0.00	0.00	0.00	( 18,032.32)	0.00	18,032.32	0.00
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** TOTAL REVENUES **	12,650.00	0.39	0.00	( 18,031.36)	0.00	30,681.36	142.54-
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<u>EXPENDITURE SUMMARY</u>							
<u>PARK LAND RESERVE</u>							
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PARK LAND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
REVENUE OVER/(UNDER) EXPENDITURES	12,650.00	0.39	0.00	( 18,031.36)	0.00	30,681.36	0.00
<hr/>							

\*\*\* END OF REPORT \*\*\*



**Fire Incident Report  
Calendar Year 2024**

**DECEMBER 2024**

MAJOR INCIDENT TYPE	DECEMBER 2024 #	DECEMBER 2023 #	YTD 2024 #	YTD 2023 #	CHANGE 2023 - 2024 # RESPONDED
False Alarm & False Call	19	23	398	366	8.04%
Fire	11	3	83	69	20.29%
Good Intent Call	24	29	311	235	32.34%
Hazardous Condition (No Fire)	11	6	117	115	1.74%
Overpressure Rupture, Explosion, Overheat (No Fire)	-	-	1	4	-75.00%
Rescue & Emergency Medical Service	132	158	1,727	1,221	41.44%
Service Call	11	13	92	90	2.22%
Severe Weather & Natural Disaster	-	-	4	1	300.00%
Special Incident Type	1	-	5	4	25.00%
<b>TOTAL</b>	<b>209</b>	<b>232</b>	<b>2,738</b>	<b>2,105</b>	<b>30.07%</b>



CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance

Final Reading

ITEM/SUBJECT: Project #593 – 2025 ASPHALT MALTENE REPLACEMENT

BUDGET APPROPRIATION: \$100,000

DATE: 02/03/25

\*\*\*\*\*

**COMMENTARY:**

Attached is an ordinance authorizing the Mayor to enter into a contract with Corrective Asphalt Materials, LLC, for applying a maltene-based asphalt rejuvenator to several City streets. A map of the included streets is included in the packet.

City staff received bids for Project 593, 2025 Asphalt Maltene Replacement. We received two bids:

Corrective Asphalt Materials	\$ 95,067.05
300 Daniel Boone Trail	
South Roxana, IL 62087	

Pugsley Services	\$ 81,013.66
Po Box 22	
Brighton, IL 62012	

Staff is not recommending award of this project to Pugsley Services due to their bid not conforming to the project specifications. The alternate materials proposed by Pugsley is not a maltene based product.

Staff is requesting the final reading of the ordinance authorizing the Mayor to enter into the contract with Corrective Asphalt Materials, LLC, for \$ 95,067.05.

According to the National Center for Pavement Preservation “a true asphalt rejuvenator is a maltene-based petroleum product which has the ability to absorb or penetrate into an asphaltic concrete pavement and restore those reactive components (maltenes) that have been lost from the asphalt cement binder due to the natural process of oxidation.”

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND CORRECTIVE ASPHALT MATERIALS, LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement for Project 593 between the City of Rolla and Corrective Asphalt Materials, LLC, a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3RD DAY OF FEBRUARY 2025.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR



**CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ Day of \_\_\_\_\_ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and \_\_\_\_\_ **Corrective Asphalt Materials, LLC** \_\_\_\_\_ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **2025 Asphalt Maltene Replacement, Project 593**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

**ARTICLE I.** That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **2025 Asphalt Maltene Replacement, Project 593**.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.

- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$ 95,067.05 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY \_\_\_\_\_  
Mayor, Owner, Party of the First Part

BY \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name/Title

STATE OF MISSOURI     )  
SS                                 )  
County of Phelps             )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City  
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the  
corporate seal of said municipal corporation and that said instrument is the corporate seal of said  
municipal corporation and that said instrument was signed under authority of the City Council of  
of the City of Rolla, Missouri; and the said \_\_\_\_\_ Acknowledged  
said instrument to be the free act and deed of said municipal corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF MISSOURI     )  
SS                                 )  
County of Phelps             )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that (s)he is the \_\_\_\_\_  
of \_\_\_\_\_  
and that the seal affixed to said instrument is the corporate seal of said corporation by authority  
of its board of directors; and the said \_\_\_\_\_ acknowledged said  
instrument to be the free act and deed of said corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public



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**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Ordinance**

**Final Reading**

**ITEM/SUBJECT: Project #594 – 2025 SANITARY SEWER CIPP REPAIRS**

**BUDGET APPROPRIATION: \$300,000**

**DATE: 02/03/25**

\*\*\*\*\*

**COMMENTARY:**

Attached is an ordinance authorizing the Mayor to enter into a contract with Visu-Sewer of Missouri, LLC, for installing cured-in-place linings to approximately 1.3 miles City sewer mains. A map of the included sewers is in the packet.

City staff received bids for Project 594, 2025 Sanitary Sewer CIPP Repairs. We received four bids:

Municipal Pipe Tool Co LLC 515 5 <sup>th</sup> Street Hudson, IA 50643	\$ 338,368.44
SAK Construction, LLC 864 Hoff Road O'Fallon, MO 63366	\$ 381,726.00
Visu-Sewer of Missouri, LLC 7895 St Clair Avenue East St. Louis, IL 62203	\$ 292,794.00
Insituform Technologies USA, LLC 580 Goddard Avenue Chesterfield, MO 63005	\$ 361,094.63

Staff is requesting the final reading of the ordinance authorizing the Mayor to enter into the contract with Visu-Sewer of Missouri, LLC, for \$ 292,794.00.

**Sewer Statistics:**

Total miles of sewer – 135.4 miles  
PVC – 69.43 miles  
Clay – 46.76 miles  
CIPP Lined – 14.33 miles  
Other – 4.88 miles

**ITEM NO. V.B.1**

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND VISU-SEWER OF MISSOURI, LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, an agreement for Project 594 between the City of Rolla and Visu-Sewer of Missouri, LLC, a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3RD DAY OF FEBRUARY 2025.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR



**CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Visu-Sewer of Missouri, LLC Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertisement for and in connection with the construction of " This proposal is submitted for the Project entitled **"2025 Sanitary Sewer CIPP Repairs, Project 594"**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **"2025 Sanitary Sewer CIPP Repairs, Project 594"**.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

**Safety Training:**

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

**Notice of Penalties for Failure to Provide Safety Training**

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract Documents hereto

attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$ 292,794.00 for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract, and that the Contractor shall commence work **when issued by City Engineer** when Notice to Proceed is issued and complete said work by **August 1, 2025**.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner,

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY \_\_\_\_\_  
Mayor, Owner, Party of the First Part

BY \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name/Title

STATE OF MISSOURI     )  
SS                             )  
County of Phelps         )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the corporate seal of said municipal corporation and that said instrument is the corporate seal of said municipal corporation and that said instrument was signed under authority of the City Council of the City of Rolla, Missouri; and the said \_\_\_\_\_ acknowledged said instrument to be the free act and deed of said municipal corporation.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF MISSOURI     )  
SS                             )  
County of Phelps         )

On this \_\_\_\_\_ day of \_\_\_\_\_, before me appeared \_\_\_\_\_ to me personally known, who, being by me duly sworn, did say that (s)he is the \_\_\_\_\_ of \_\_\_\_\_ and that the seal affixed to said instrument is the corporate seal of said corporation by authority of its board of directors; and the said \_\_\_\_\_ acknowledged said instrument to be the free act and deed of said corporation.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public



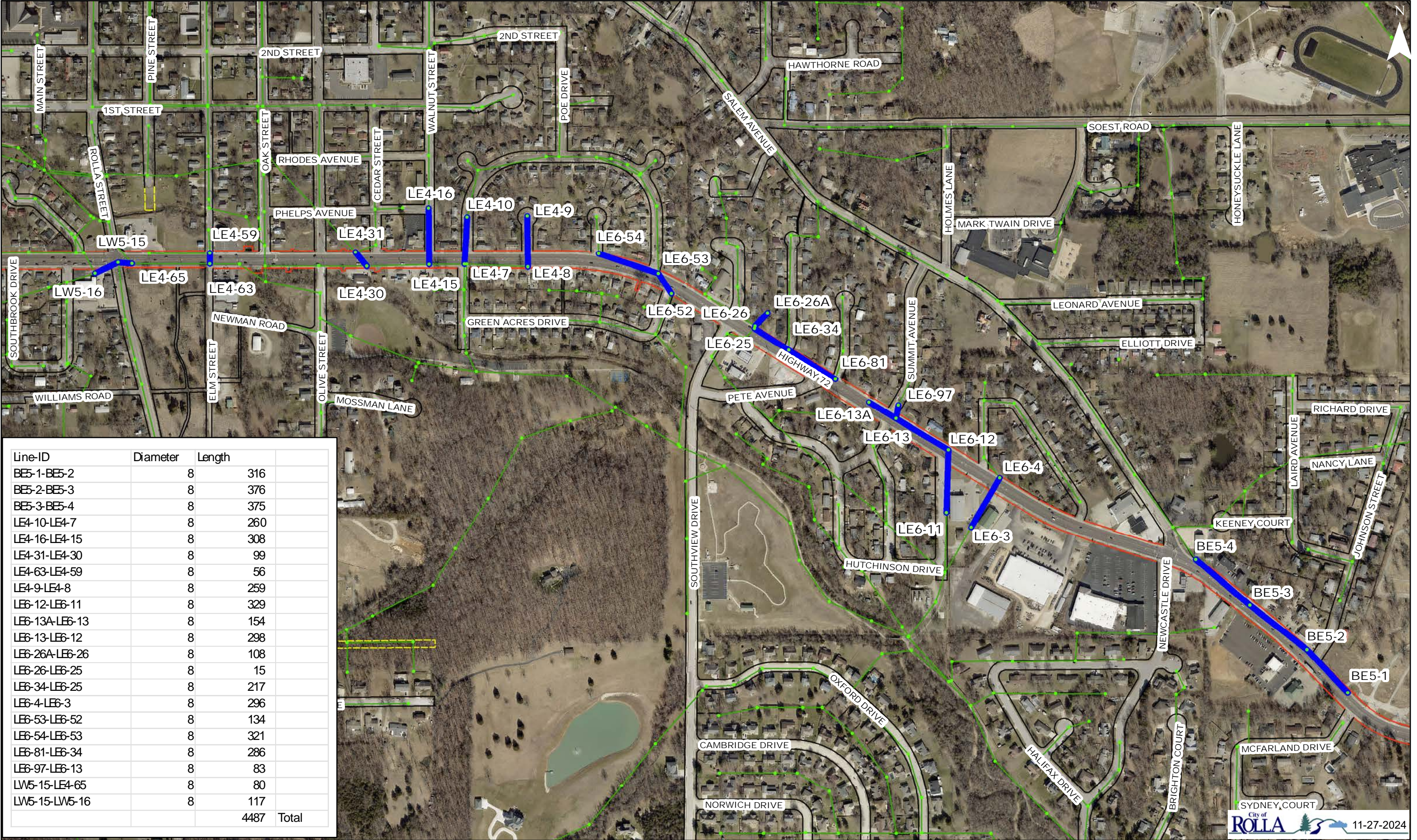
# 2025 Sewer Lining - Highway 63



Line-ID	Diameter	Length	
LN3-20-LN3-19	8	288	
LN3-29-LN3-28	8	279	
LN3-38-LN3-67	21	376	
LN3-88-LN3-19	8	93	
LW6-35-LW6-31	8	267	
LW6-36-LW6-35	8	356	
LW6-37-LW6-36	8	448	
LW6-38-LW6-35	8	170	
LW6-51-LW6-80	12	302	
		2579	Total



# 2025 Sewer Lining - Highway 72







**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Public Hearing/First Reading

**SUBJECT:** Map Amendment (rezoning): 21 Stephendale Ct from the R-1, Suburban Residential district to the C-1, Neighborhood Commercial district

(ZON24-06)

**MEETING DATE: February 3, 2024**

---

**Application and Notice:**

Applicant/Owner - Thu and Thuy Tran

Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

**Background:** The applicant seeks to rezone the subject property to allow the possibility of renovate the existing house for use as a restaurant. Such use would be limited in scale due to the size of the property and required parking.

**Property Details:**

Current zoning - R-1, Suburban Residential; to be rezoned to C-1, Neighborhood Commercial

Current use - Single-family residential

Proposed use - Commercial

Land area - About 8,400 square feet

**Public Facilities/Improvements:**

Streets - The subject property has frontage on Stephendale Court, a local street; and frontage on Hwy 72, an primary arterial road, however the lot does not have access to Hwy 72 currently.

Sidewalks - Sidewalks already exist along the Hwy 72 frontage. No sidewalk is required along the Stephendale Court frontage.

Utilities - The subject property should have access to all needed public utilities.

**Comprehensive Plan:** The Comprehensive Plan designates the property as being appropriate for Neighborhood Commercial uses.

**Discussion:** The subject property is located on the Hwy 72 corridor, between properties that are already zoned C-1, Neighborhood Commercial. From a land use standpoint, commercial zoning seems appropriate and supported by the Comprehensive Plan.

The actual redevelopment of the site may be difficult, however, all zoning and building code requirements will apply. If the desired restaurant use is found not be feasible, the property may be used for other commercial uses, or may retain the residential use.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on January 14, 2025 and voted 3-1 to recommend the City Council approve the request.

**Prepared by:** Tom Coots, City Planner

**Attachments:** Public Notice Letter; Application; Ordinance



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO APPROVE THE RE-ZONING OF PROPERTY LOCATED AT 21 STEPHENDALE COURT FROM THE R-1, SUBURBAN RESIDENTIAL DISTRICT TO THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT**

**( ZON24-06 )**

**WHEREAS**, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

**WHEREAS**, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

**WHEREAS**, the City of Rolla Planning and Zoning Commission met on January 14, 2025 and recommended the City Council approve the rezoning of the subject property; and

**WHEREAS**, the Rolla City Council, during its January 21, 2025 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

**WHEREAS**, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:**

**SECTION 1:** That the Zoning and Subdivision Regulations Ordinance No. 4762, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from R-1 (Suburban Residential) to C-1 (Neighborhood Commercial) Zoning described as follows:

Lot 25, Rolla Park Subdivision, Rolla, Phelps County, Missouri

**SECTION 2:** This Ordinance shall be in full force and effect from and after the date of its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND  
APPROVED BY THE MAYOR THIS 3<sup>RD</sup> DAY OF FEBRUARY, 2025.**

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

# City of ROLLA

573-364-5333

www.rollacity.org/comdev

R: 240178

## COMMUNITY DEVELOPMENT

901 North Elm St  
P.O. Box 979  
Rolla, MO 65402  
Fax: 573-426-6978

### LAND USE APPLICATION

#### Contact Information:

##### Property Owner:

Thu & Thuy Tran

Name(s)

11900 County Road 8070

Mailing Address

Rolla, MO, 65401

City, State, Zip

573 219 1512

Phone

tranhoangthu@gmail.com

Email

##### Agent/Applicant (If Different Than Property Owner):

Name

Mailing Address

City, State, Zip

Phone

Email

#### Property/Request Information:

Request: ☒ Rezoning  
☐ Planned Unit Development  
☐ Conditional Use Permit  
☐ Voluntary Annexation

21 Stephendale Court

Property Address/Location

R-1 TO C-1

Property Zoning (Current and Proposed)

Proposed Development/Project/Amendment

### APPLICATION CHECKLIST:

City Staff Verifies



Completed Application Form



Agent Letter (If Applicable)



Filing Fee - \$375 (Rezoning); \$600 (PUD); \$450 (Conditional Use Permit); \$600 (Annexation)



Legal Description (Unplatted and Irregular Lots Only)



Site Plan (If Applicable)



Letter of Request/Project Report/Notarized Petition (Annexation) (If Applicable)

#### OFFICE USE ONLY:

Case No: 2024-06

DRC Meeting Date: 12.17.24

PZ Hearing Date: 1.14.25

Submission Date: 12.5.24

Advertise By: 12.19.24

CC Hearing Dates: 1.21.25/2.3.25

## INFORMATION:

**Rezoning (Map Amendments)** are *reviewed* to meet the following criteria:

1. Consistency with the intent of the Rolla Comprehensive Plan;
2. Changed or changing conditions that make the proposed rezoning necessary or desirable;
3. Compatibility of allowed uses with the uses permitted on other property in the immediate vicinity;
4. Reasonably viable economic use of the subject property; and
5. Relevant information submitted at the public hearing.

**PUD's (Planned Unit Developments)** are *reviewed* to meet the following criteria:

1. Criteria for rezoning (above);
2. Adequacy of existing utility services and facilities or ability to provide utilities and facilities;
3. Impact upon vehicular and pedestrian traffic safety;
4. Whether the intent and goals of the Planned Unit Development requirements are met (See 42.260); and
5. Relevant information submitted at the public hearing.

**CUP's (Conditional Use Permits)** are *reviewed* to meet the following standards:

1. Consistency with the intent of the Rolla Comprehensive Plan;
2. Compatibility of the proposed use, scale, and location with uses in the immediate vicinity;
3. Adequacy of existing utility services and facilities or ability to provide utilities and facilities;
4. Whether reasonable conditions may be imposed to mitigate any impacts to the immediate vicinity;
5. Impact upon vehicular and pedestrian traffic safety; and
6. Relevant information submitted at the public hearing.

**Annexation** are *reviewed* to meet the following criteria:

1. Conformity with the minimum statutory requirements;
2. Consistency with the Rolla Comprehensive Plan;
3. Adequacy of existing utility, city services, and facilities or ability to provide utilities, services, and facilities; and
4. Relevant information submitted at the public hearing.

## **Acknowledgement and Authorization:**

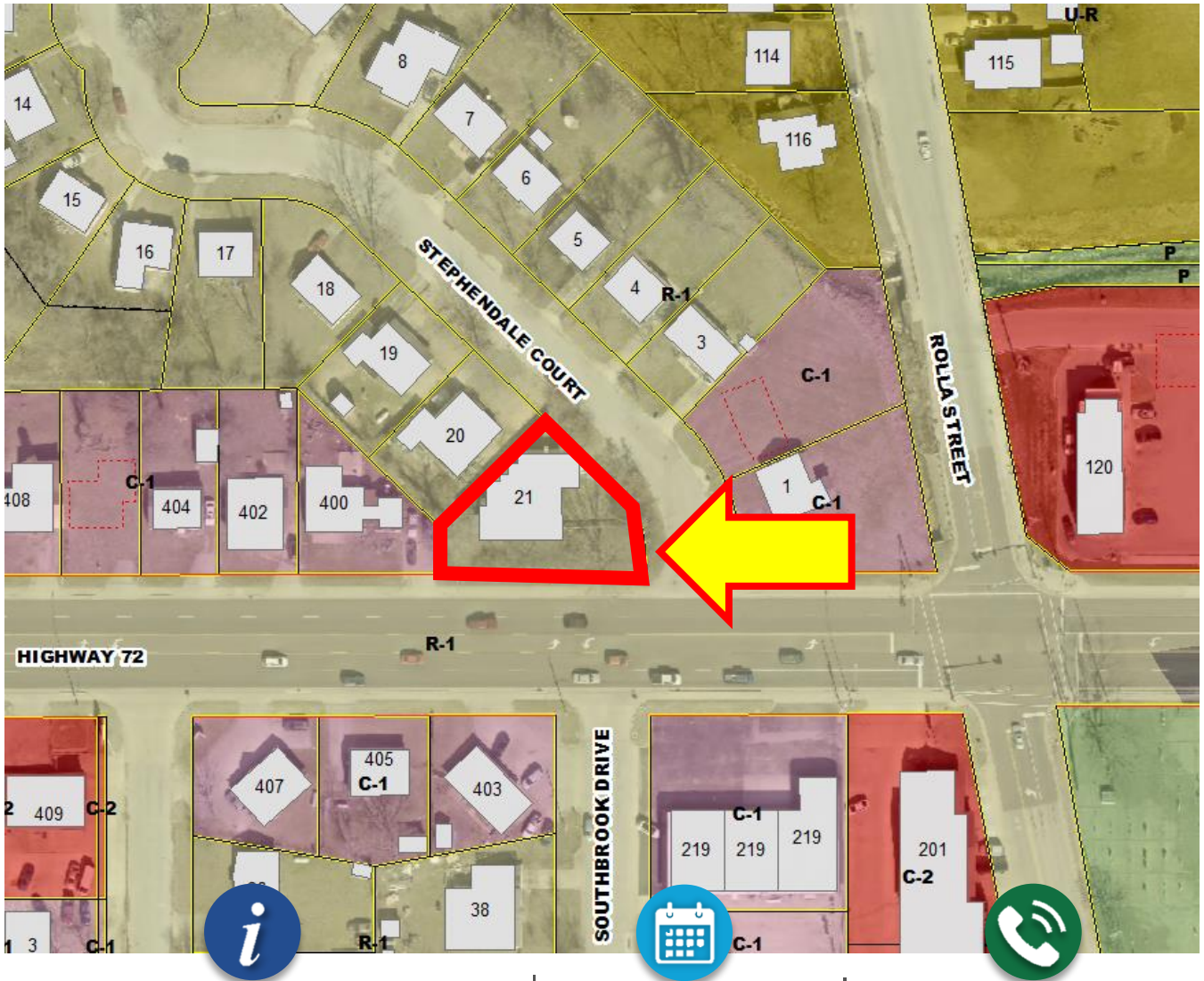
The owner(s) understand and agree that the application will be placed on hold until a complete application and all required items on the checklist are received. The owner(s) understand and agree to permitting employees of the City of Rolla to enter the subject property for purposes of posting a yard sign(s), retrieving the yard sign(s), taking photographs of the property/building(s), and investigating the property for pertinent information related to the request. Should ownership of the property change after the application is submitted, authorization is required from the new owner to continue with the review of the request, or the request will be withdrawn from consideration. The undersigned understands that a full refund may be issued if the request is withdrawn within three (3) business days after the application; a partial refund may be considered if the request is withdrawn prior to the hearing.

Property Owner(s):

Applicant/Agent (If Different From Owner)

\_\_\_\_\_  
Sign                      Thu Tran                      Print  
\_\_\_\_\_  
Sign                      Thu Tran                      Print

\_\_\_\_\_  
Sign                      Print  
\_\_\_\_\_  
Sign                      Print



**Project Information:**

Case No: ZON24-06  
 Location: 21 Stephendale Ct  
 Applicant: Thu and Thuy Tran  
 Request:  
 Rezoning from R-1, Suburban Residential to C-1, Neighborhood Commercial

**Public Hearings:**

Planning and Zoning  
 Commission  
**January 14, 2025**  
**5:30 PM**  
 City Hall: 1<sup>st</sup> Floor  
  
 City Council  
**January 21, 2025**  
**6:30 PM**  
 City Hall: 1<sup>st</sup> Floor

**For More Information Contact:**

Tom Coots, City Planner  
 tcoots@rollacity.org

(573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday



## Who and What is the Planning and Zoning Commission?

The Planning and Zoning Commission is an appointed group of citizens from Rolla who are charged with hearing and deciding land use applications, such as zoning and subdivisions. The Commission takes testimony and makes a recommendation to the City Council.

## What is a Rezoning (Map Amendment)?

A Rezoning is a request to change the zoning of a property from one zoning district to another. Usually a rezoning would allow for a property to be used differently than in the past, or may allow for development or redevelopment.

## What is Zoning?

The City of Rolla has adopted zoning regulations that divide the city into separate areas that allow for specified uses of property. For example, generally only residential uses are allowed in residential zones; commercial uses in commercial zones; etc..

## How Will This Impact My Property?

Each case is different. Adjacent properties are more likely to be impacted. Please contact the Community Development Office at (573) 426-6974 if you have any questions.

## What If I Have Concerns About the Proposal?

If you have any concerns or comments, please try to attend the meeting. You may learn details about the project at the meeting. You will be given an opportunity to ask questions or make comments.

You do have the right to gather signatures for a petition. If a petition is received by 30% of the land owners (by land area) within 185 feet of the subject property, such request would require approval of 2/3 of the City Councilors. Please contact the Community Development Office for a property owner list.

## What If I Cannot Attend the Meeting?

Please try to attend the meeting if you have any questions or concerns. However, if you are unable to attend the meeting, you may provide written comments by letter or email. These comments will be presented to the Board.

## What If I Have More Questions?

Please contact the Community Development Office if you have any additional questions.

## LEGAL DESCRIPTION

Lot 25, Rolla Park  
Subdivision, Rolla, Phelps  
County, Missouri



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor      ACTION REQUESTED: RESOLUTION**

**ITEM/SUBJECT: AUTHORIZATION TO APPLY FOR DELTA REGIONAL  
AUTHORITY FUNDING**

**BUDGET APPROPRIATION (IF APPLICABLE) \$                      DATE: 02/03/25**  
\*\*\*\*\*

**COMMENTARY:**

Staff is requesting a resolution to apply for Community Infrastructure Funding through the Delta Regional Authority. The funds would be utilized to construct storm sewer improvements in Rolla Street from approximately 5<sup>th</sup> to 11<sup>th</sup> Streets. The estimated cost of this project is \$2,500,000 of which \$1,250,000 (50%) would be required from the City of Rolla for matching funds.

The existing storm sewer in this area was installed in the early 1900's. The main run of storm sewer down Rolla Street is a hand stacked stone arch culvert and was not sized to handle the current runoff. This funding would allow for the installation of precast box culverts and pipes sized for today's runoff.

Staff recommends approval.

VI.A.1

**ITEM NO. \_\_\_\_\_**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE DELTA REGIONAL AUTHORITY FOR THE 2025 COMMUNITY INFRASTRUCTURE FUND PROGRAM.

**Whereas**, the City of Rolla is submitting an application for 2025 Community Infrastructure Fund for Rolla Street Storm Sewer Improvements with an estimated total cost of \$2,500,000; and,

**Whereas**, the City of Rolla is requesting Community Infrastructure funds in the amount of \$1,250,000 representing 50% of total estimated project costs; and,

**Whereas**, the City of Rolla acknowledges availability of the required local match of 50% and the availability of funds to pay all costs up front, as Community Infrastructure Fund Program is a cost reimbursement program; and,

**Whereas**, the City of Rolla agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

**Whereas**, the City of Rolla agrees to maintain all project(s) constructed with Community Infrastructure Fund for the useable life of project(s);

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**Section 1.** The City of Rolla authorizes the Public Works Director to apply Community Infrastructure Funds in the amount of \$1,250,000 from the for Delta Regional Authority on behalf of City of Rolla.

**Section 2.** That the City of Rolla assures the Delta Regional Authority that if funds are awarded, sufficient funding for the local match are available, and that any costs exceeding the award amount will be paid for by City of Rolla.

**Section 3.** That the City of Rolla assures the Delta Regional Authority that if awarded Community Infrastructure Funds, sufficient funding for the operation and maintenance of the project will be available for the life of the project.

**Section 4.** That the City of Rolla assures the Delta Regional Authority that the City of Rolla is willing and able to administer all activities associated with the proposed project.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 3<sup>rd</sup> DAY OF FEBRUARY 2025.

APPROVED

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR





# Community Infrastructure Fund

## Notice of Funding Availability

### Executive Summary

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**NOFA Release Date:** January 6, 2025

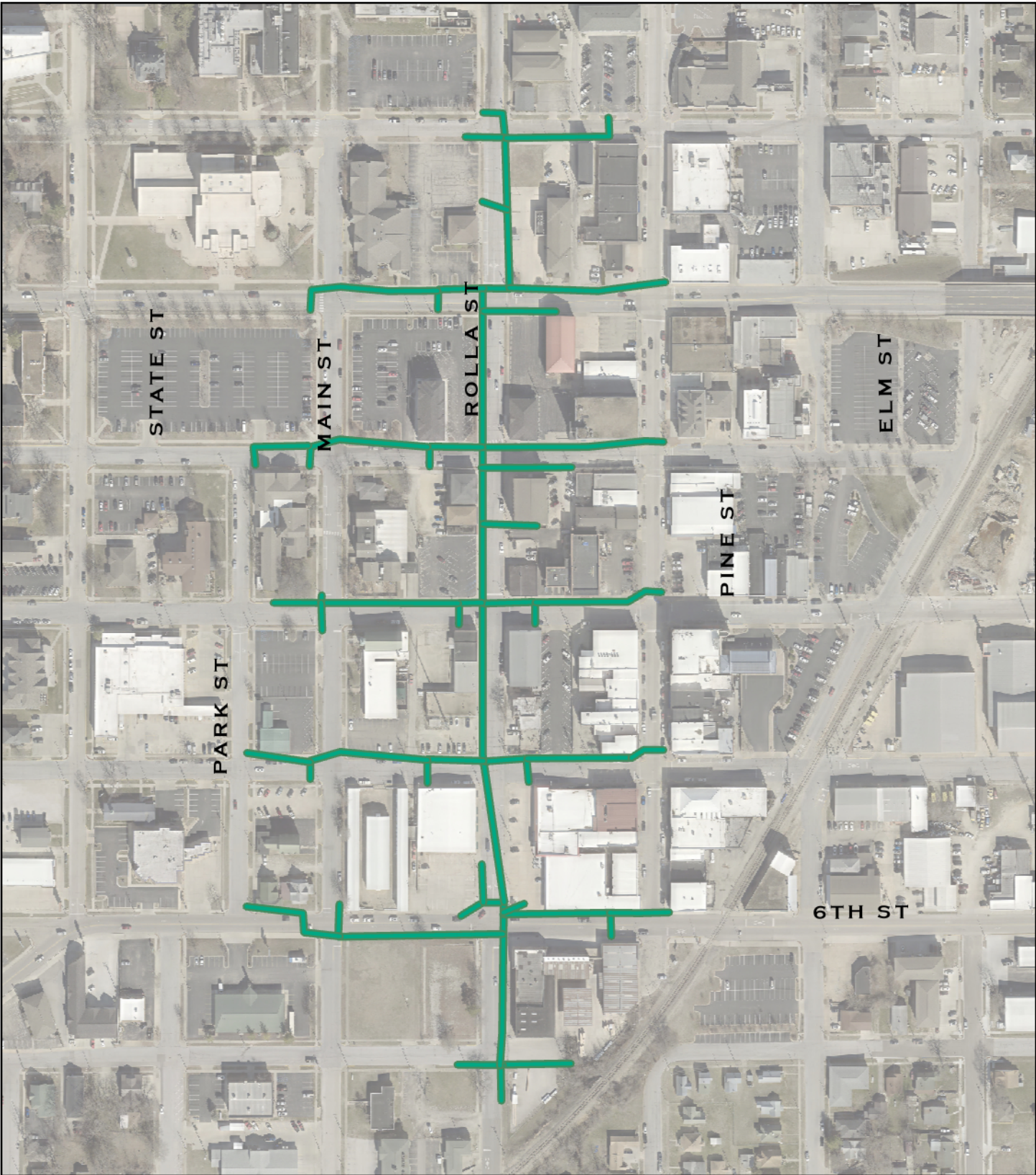
**Proposal Due Date:** Annual Rolling Cycle

The Delta Regional Authority (DRA) is publishing this Notice of Funding Availability (NOFA) to request applications for the 2025 Community Infrastructure Fund (CIF).

The CIF targets federal resources to communities in the Mississippi River Delta and Alabama Black Belt regions. CIF provides direct investment into community-based and regional projects that address the DRA's congressionally mandated infrastructure funding categories (Basic Public Infrastructure and Transportation Infrastructure) and flood control projects.

Under federal law, at least 75 percent of DRA funds must be invested in [economically distressed counties and parishes](#) and isolated areas of distress in the region.

This NOFA is organized to provide a general overview of the grant program as well as the specific requirements needed to complete an application. Additional background information on CIF is available here: [Critical Infrastructure - Delta Regional Authority \(dra.gov\)](#).



Purposed Rolla Street Storm Improvements



2025



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Steffanie Rogers  
Finance Director

**ACTION REQUESTED:** Resolution

**DATE:** February 3, 2025

**BUDGET APPROPRIATION:** \$ 238,017

**SUBJECT:** A Resolution to Revise the (year-end) FY 2024 Budget

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**COMMENTARY:**

According to the budgetary state statute (Chapter 67, RSMo), actual expenditures may not exceed budgeted expenditures for any fund maintained by the City. To comply with Chapter 67, RSMo, the City of Rolla has evaluated its financial position prior to closing the fiscal year-end and based upon the information available, additional budget adjustments are being submitted for council review and approval.

Attached to this commentary is a spreadsheet of the proposed budget adjustments, identifying the requested year-end revisions to the fiscal year 2024 budget. The presented budget adjustments increase budgeted revenues by \$3,051,900, primarily consisting of:

- Net sales tax revenue growth of \$372,000
- Rolla Rural Fire District reimbursement of \$618,000
- Sewer user fees of \$318,000
- Environmental Services user fees of \$366,000
- ARPA grant revenue of \$522,000
- Airport grant revenue of \$128,000
- General Fund transfer for the Centre \$625,000

The budget adjustment also includes an increase in total expenditures of \$2,813,883, primarily consisting of:

- Rolla Rural Fire District expenses of \$605,390
- Depreciation expenses for the Sewer and Environmental Services Funds of \$1,154,175
- LAGERS and health insurance liabilities for the Sewer and Environmental Services Funds of \$219,318
- Recreation expenses of \$435,000
- Major Park improvements of \$80,000 (Splashzone fire)

The Revised Budget reflects total revenues of \$38,954,785 and total expenditures of \$40,729,629 (including depreciation) for a net change of \$238,017. These adjustments will modify the budget to reflect the actual year-end projections subject to audit.

Recommendation: Approval of the Resolution revising the fiscal year 2024 budget.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023, AND APPROPRIATING FUNDS PURSUANT THERETO.**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**Section 1:** The budget adjustments for the City of Rolla, Missouri, for the fiscal year beginning October 1, 2023, a copy of which is attached hereto as Exhibit A, is hereby adopted.

**Section 2:** Funds are hereby appropriated for the objects and purposes of expenditure set forth in said resolution.

**Section 3:** This resolution shall be in full force and effect from and after its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI,  
AND APPROVED BY THE MAYOR THIS 3rd DAY OF FEBRUARY 2025.**

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

**CITY OF ROLLA  
BUDGET ADJUSTMENT SUMMARY  
FISCAL YEAR 2024**

EXHIBIT A

	<u>CURRENT BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUALS 9/30/24</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET REMAINING</u>
<b>GENERAL FUND</b>						
<b>REVENUE</b>	\$ 14,451,935	\$ 1,015,550	\$15,467,485	\$ 14,251,139	\$ 1,216,346	7.86%
<b>EXPENDITURES</b>						
ADMIN	\$ 769,610	\$ -	\$ 769,610	\$ 814,137	\$ (44,527)	-5.79%
CITY ADMIN	\$ 352,225	\$ -	\$ 352,225	\$ 300,448	\$ 51,777	14.70%
LIBRARY	\$ 431,300	\$ -	\$ 431,300	\$ 424,094	\$ 7,206	1.67%
FINANCE	\$ 778,195	\$ -	\$ 778,195	\$ 695,103	\$ 83,092	10.68%
LEGAL	\$ 117,940	\$ -	\$ 117,940	\$ 76,068	\$ 41,872	35.50%
COURT	\$ 147,895	\$ -	\$ 147,895	\$ 133,846	\$ 14,049	9.50%
TELECOM	\$ 1,476,605	\$ -	\$ 1,476,605	\$ 1,492,240	\$ (15,635)	-1.06%
ANIMAL CONTROL	\$ 490,155	\$ -	\$ 490,155	\$ 245,539	\$ 244,616	49.91%
POLICE	\$ 5,264,010	\$ -	\$ 5,264,010	\$ 5,221,011	\$ 42,999	0.82%
FIRE	\$ 3,945,211	\$ -	\$ 3,945,211	\$ 3,779,900	\$ 165,311	4.19%
ROLLA RURAL	\$ -	\$ 605,390	\$ 605,390	\$ 605,390	\$ 0	0.00%
BUILDING MAINT	\$ 118,175	\$ -	\$ 118,175	\$ 125,073	\$ (6,898)	-5.84%
COMM DEVEL	\$ 556,050	\$ -	\$ 556,050	\$ 517,567	\$ 38,483	6.92%
ECON DEVEL	\$ 62,025	\$ -	\$ 62,025	\$ 66,583	\$ (4,558)	-7.35%
	<u>\$ 14,509,396</u>	<u>\$ 605,390</u>	<u>\$15,114,786</u>	<u>\$ 14,496,998</u>	<u>\$ 617,788</u>	<u>4.09%</u>
<b>REV OVER/UNDER EXP</b>	\$ (57,461)	\$ 410,160	\$ 352,699	\$ (245,859)	\$ 598,558	169.71%
<b>SEWER FUND</b>						
<b>REVENUE</b>	\$ 5,002,131	\$ 318,000	\$ 5,320,131	\$ 5,342,275	\$ (22,144)	-0.42%
<b>EXPENDITURES</b>	<u>\$ 5,047,650</u>	<u>\$ 1,182,318</u>	<u>\$ 6,229,968</u>	<u>\$ 5,961,225</u>	<u>\$ 268,743</u>	<u>4.31%</u>
<b>REV OVER/UNDER EXP</b>	\$ (45,519)	\$ (864,318)	\$ (909,837)	\$ (618,950)	\$ (290,887)	
<b>ENVIRONMENTAL SERVICES FUND</b>						
<b>REVENUE</b>	\$ 4,110,700	\$ 407,000	\$ 4,517,700	\$ 4,502,583	\$ 15,117	0.33%
<b>EXPENDITURES</b>						
RECYCLING	\$ 474,805	\$ 92,000	\$ 566,805	\$ 525,684	\$ 41,121	7.25%
SANITATION	\$ 3,354,525	\$ 342,000	\$ 3,696,525	\$ 3,454,012	\$ 242,513	6.56%
VEHICLE MAINT	\$ 519,385	\$ 69,175	\$ 588,560	\$ 570,300	\$ 18,260	3.10%
	<u>\$ 4,348,715</u>	<u>\$ 503,175</u>	<u>\$ 4,851,890</u>	<u>\$ 4,549,996</u>	<u>\$ 301,894</u>	<u>6.22%</u>
<b>REV OVER/UNDER EXP</b>	\$ (238,015)	\$ (96,175)	\$ (334,190)	\$ (47,413)	\$ (286,777)	
<b>ARPA FUND</b>						
<b>REVENUE</b>	\$ 3,000	\$ 540,300	\$ 543,300	\$ 540,304	\$ 2,996	0.55%
<b>EXPENDITURES</b>	<u>\$ 1,165,000</u>	<u>\$ -</u>	<u>\$ 1,165,000</u>	<u>\$ 545,316</u>	<u>\$ 619,684</u>	<u>53.19%</u>
<b>REV OVER/UNDER EXP</b>	\$ (1,162,000)	\$ 540,300	\$ (621,700)	\$ (5,011)	\$ (616,689)	
<b>AIRPORT FUND</b>						
<b>REVENUE</b>	\$ 1,032,500	\$ 128,000	\$ 1,160,500	\$ 1,034,385	\$ 126,115	10.87%
<b>EXPENDITURES</b>	<u>\$ 1,084,575</u>	<u>\$ -</u>	<u>\$ 1,084,575</u>	<u>\$ 1,059,407</u>	<u>\$ 25,168</u>	<u>2.32%</u>
<b>REV OVER/UNDER EXP</b>	\$ (52,075)	\$ 128,000	\$ 75,925	\$ (25,022)	\$ 100,947	



**CITY OF ROLLA  
BUDGET ADJUSTMENT SUMMARY  
FISCAL YEAR 2024**

	<u>CURRENT BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUALS 9/30/24</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET REMAINING</u>
<b>CEMETERY FUND</b>						
<b>REVENUE</b>	\$ 21,000	\$ -	\$ 21,000	\$ 20,695	\$ 305	1.45%
<b>EXPENDITURES</b>	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 4,750</u>	<u>\$ 3,250</u>	40.63%
<b>REV OVER/UNDER EXP</b>	\$ 13,000	\$ -	\$ 13,000	\$ 15,945	\$ (2,945)	
<b>STREET FUND</b>						
<b>REVENUE</b>	\$ 8,312,369	\$ -	\$ 8,312,369	\$ 6,891,041	\$ 1,421,328	17.10%
<b>EXPENDITURES</b>						
STREET	\$ 7,540,500	\$ -	\$ 7,540,500	\$ 4,855,862	\$ 2,684,638	35.60%
TDD	\$ -	\$ -	\$ -	\$ 53,560	\$ (53,560)	
Engineering	<u>\$ 1,142,575</u>	<u>\$ -</u>	<u>\$ 1,142,575</u>	<u>\$ 1,124,930</u>	<u>\$ 17,645</u>	1.54%
	\$ 8,683,075	\$ -	\$ 8,683,075	\$ 6,034,352	\$ 2,648,723	30.50%
<b>REV OVER/UNDER EXP</b>	\$ (370,706)	\$ -	\$ (370,706)	\$ 856,689	\$ (1,227,395)	
<b>RECREATION FUND</b>						
<b>REVENUE</b>	\$ 500,600	\$ 625,000	\$ 1,125,600	\$ 1,222,897	\$ (97,297)	-8.64%
<b>EXPENDITURES</b>	<u>\$ 487,305</u>	<u>\$ 435,000</u>	<u>\$ 922,305</u>	<u>\$ 918,708</u>	<u>\$ 3,597</u>	0.39%
<b>REV OVER/UNDER EXP</b>	\$ 13,295	\$ 190,000	\$ 203,295	\$ 304,190	\$ (100,895)	
<b>PARKS FUND</b>						
<b>REVENUE</b>	\$ 2,471,000	\$ -	\$ 2,471,000	\$ 1,815,408	\$ 655,592	26.53%
<b>EXPENDITURES</b>	<u>\$ 2,557,030</u>	<u>\$ 80,000</u>	<u>\$ 2,637,030</u>	<u>\$ 2,509,861</u>	<u>\$ 127,169</u>	4.82%
<b>REV OVER/UNDER EXP</b>	\$ (86,030)	\$ (80,000)	\$ (166,030)	\$ (694,453)	\$ 528,423	
<b>PARK LAND RESERVE FUND</b>						
<b>REVENUE</b>	\$ 650	\$ 18,050	\$ 18,700	\$ 18,715	\$ (15)	-0.08%
<b>EXPENDITURES</b>	<u>\$ 25,000</u>	<u>\$ 8,000</u>	<u>\$ 33,000</u>	<u>\$ 32,503</u>	<u>\$ 497</u>	1.51%
<b>REV OVER/UNDER EXP</b>	\$ (24,350)	\$ 10,050	\$ (14,300)	\$ (13,788)	\$ (512)	
<b>CITY WIDE RECAP</b>						
<b>REVENUE</b>	\$ 35,902,885	\$ 3,051,900	\$ 38,954,785	\$ 35,099,140	\$ 3,855,645	9.90%
<b>EXPENDITURES</b>	<u>\$ 37,915,746</u>	<u>\$ 2,813,883</u>	<u>\$ 40,729,629</u>	<u>\$ 36,113,115</u>	<u>\$ 4,616,514</u>	11.33%
<b>REV OVER/UNDER EXP</b>	\$ (2,012,861)	\$ 238,017	\$ (1,774,844)	\$ (1,013,975)	\$ (760,869)	42.87%

**CITY OF ROLLA  
FINAL BUDGET ADJUSTMENTS  
COMBINED DEPARTMENTS**

<u>DEPARTMENT</u>	<u>ACCOUNT TITLE</u>	<u>ACCOUNT NUMBER</u>	<u>APPROVED BUDGET</u>	<u>ADJUSTMENT</u>	<u>PROPOSED BUDGET</u>	<u>JUSTIFICATION</u>
<b>GENERAL FUND</b>						
General Fund	Use Tax	01-4-000-41-150	\$ 1,015,000	\$ 372,000	\$ 1,387,000	Adjust to actual
General Fund	Federal & State Grants	01-4-000-43-020	\$ 50,000	\$ 24,250	\$ 74,250	Adjust to actual
General Fund	Library Admin Payment	01-4-000-44-050	\$ 438,300	\$ 1,300	\$ 439,600	Adjust to actual
General Fund	Rolla Rural Fire Admin Payment	01-4-000-44-064	\$ 10,000	\$ 618,000	\$ 628,000	Adjust to actual
<b>GENERAL FUND REVENUES TOTAL</b>			<b>\$ 1,513,300</b>	<b>\$ 1,015,550</b>	<b>\$ 2,528,850</b>	
Rolla Rural Fire	All Accounts	All Accounts	\$ -	\$ 605,390	\$ 605,390	Contract with Rolla Rural
<b>GENERAL FUND EXPENDITURE TOTAL</b>			<b>\$ -</b>	<b>\$ 605,390</b>	<b>\$ 605,390</b>	
<b>SEWER FUND</b>						
Sewer Fund	Sewer User Fees	02-4-000-44-200	\$ 4,200,000	\$ 318,000	\$ 4,518,000	Adjust to actual
<b>SEWER FUND REVENUES TOTAL</b>			<b>\$ 4,200,000</b>	<b>\$ 318,000</b>	<b>\$ 4,518,000</b>	
Sewer	Employ Bene - LAGERS	02-5-050-109.01	\$ -	\$ 60,318	\$ 60,318	LAGERS liability
Sewer	Employ Bene - Health Ins	02-5-050-113.01	\$ -	\$ 50,000	\$ 50,000	OPEB liability
Sewer	Lease Purchase	02-5-050-562.00	\$ 155,000	\$ 277,000	\$ 432,000	COP 2012B
Sewer	Depreciation Expense	02-5-050-599.00	\$ -	\$ 795,000	\$ 795,000	Depreciation calculation
<b>SEWER FUND EXPENDITURE TOTAL</b>			<b>\$ 155,000</b>	<b>\$ 1,182,318</b>	<b>\$ 1,337,318</b>	
<b>ENVIRONMENTAL SERVICES FUND</b>						
Environmental Services	Sanitation Fees - Commercial	03-4-000-44-320	\$ 1,528,000	\$ 171,000	\$ 1,699,000	Adjust to actual
Environmental Services	Sanitation Fees - Other	03-4-000-44-360	\$ 486,000	\$ 195,000	\$ 681,000	Adjust to actual
Environmental Services	In-House Maintenance	03-4-000-46-075	\$ 335,000	\$ 41,000	\$ 376,000	Adjust to actual
<b>ENVIRONMENTAL SERVICES REVENUE TOTAL</b>			<b>\$ 2,349,000</b>	<b>\$ 407,000</b>	<b>\$ 2,756,000</b>	
Recycling	Employ Bene - LAGERS	03-5-060-109.01	\$ -	\$ 2,000	\$ 2,000	LAGERS liability
Recycling	Employ Bene - Health Ins	03-5-060-113.01	\$ -	\$ 25,000	\$ 25,000	OPEB liability
Recycling	Depreciation Expense	03-5-060-599.00	\$ -	\$ 65,000	\$ 65,000	Depreciation calculation
Sanitation	Employ Bene - LAGERS	03-5-070-109.01	\$ -	\$ 7,000	\$ 7,000	LAGERS liability
Sanitation	Employ Bene - Health Ins	03-5-070-113.01	\$ -	\$ 50,000	\$ 50,000	OPEB liability
Sanitation	Depreciation Expense	03-5-070-599.00	\$ -	\$ 285,000	\$ 285,000	Depreciation calculation
Vehicle Maintenance	Employ Bene - LAGERS	03-5-075-109.01	\$ -	\$ 2,000	\$ 2,000	LAGERS liability
Vehicle Maintenance	Employ Bene - Health Ins	03-5-075-113.01	\$ -	\$ 23,000	\$ 23,000	OPEB liability
Vehicle Maintenance	Shop Supplies	03-5-075-215.00	\$ 245,000	\$ 35,000	\$ 280,000	Adjust to actual
Vehicle Maintenance	Depreciation Expense	03-5-075-599.00	\$ -	\$ 9,175	\$ 9,175	Depreciation calculation
<b>ENVIRONMENTAL SERVICES EXPENDITURE TOTAL</b>			<b>\$ 245,000</b>	<b>\$ 503,175</b>	<b>\$ 748,175</b>	

**CITY OF ROLLA  
FINAL BUDGET ADJUSTMENTS  
COMBINED DEPARTMENTS**

<u>DEPARTMENT</u>	<u>ACCOUNT TITLE</u>	<u>ACCOUNT NUMBER</u>	<u>APPROVED BUDGET</u>	<u>ADJUSTMENT</u>	<u>PROPOSED BUDGET</u>	<u>JUSTIFICATION</u>
<b>ARPA FUND</b>						
ARPA	Federal & State Grants	04-4-000-43-020	\$ -	\$ 522,000	\$ 522,000	Adjust to actual
ARPA	Interest Income	04-4-000-46-040	\$ 3,000	\$ 18,300	\$ 21,300	Adjust to actual
	<b>ARPA REVENUE TOTAL</b>		<b>\$ 3,000</b>	<b>\$ 540,300</b>	<b>\$ 543,300</b>	
ARPA			\$ -	\$ -	\$ -	
	<b>ARPA EXPENDITURES TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>AIRPORT FUND</b>						
Airport	Federal & State Grants	05-4-000-43-020	\$ 100,000	\$ 128,000	\$ 228,000	Adjust to actual
	<b>AIRPORT REVENUE TOTAL</b>		<b>\$ 100,000</b>	<b>\$ 128,000</b>	<b>\$ 228,000</b>	
Airport			\$ -	\$ -	\$ -	
	<b>AIRPORT EXPENDITURES TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>CEMETERY FUND</b>						
Cemetery			\$ -	\$ -	\$ -	
	<b>CEMETERY REVENUE TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Cemetery			\$ -	\$ -	\$ -	
	<b>CEMETERY EXPENDITURES TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>STREET FUND</b>						
Street			\$ -	\$ -	\$ -	
	<b>STREET REVENUE TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Street			\$ -	\$ -	\$ -	
	<b>STREET EXPENDITURES TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>RECREATION FUND</b>						
Administration	Transfer From General Fund	08-4-000-47-400	\$ -	\$ 625,000	\$ 625,000	Adjust to actual
	<b>RECREATION FUND REVENUE TOTAL</b>		<b>\$ -</b>	<b>\$ 625,000</b>	<b>\$ 625,000</b>	
Administration	All Accounts	All Accounts	\$ 487,305	\$ 282,790	\$ 770,095	PowerWellness & Lease purchases



**CITY OF ROLLA  
FINAL BUDGET ADJUSTMENTS  
COMBINED DEPARTMENTS**

<u>DEPARTMENT</u>	<u>ACCOUNT TITLE</u>	<u>ACCOUNT NUMBER</u>	<u>APPROVED BUDGET</u>	<u>ADJUSTMENT</u>	<u>PROPOSED BUDGET</u>	<u>JUSTIFICATION</u>
Maintenance		08-5-050-563.00	\$ -	\$ 152,210	\$ 152,210	New fitness floor and equipment
<b>RECREATION FUND EXPENDITURE TOTAL</b>			<b>\$ 487,305</b>	<b>\$ 435,000</b>	<b>\$ 922,305</b>	
<b>PARKS FUND</b>						
Parks			\$ -	\$ -	\$ -	
<b>PARKS REVENUE TOTAL</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Splashzone	Building Repairs & Maint	11-5-080-447.00	\$ 15,000	\$ 80,000	\$ 95,000	Splashzone Fire
<b>PARKS EXPENDITURE TOTAL</b>			<b>\$ 15,000</b>	<b>\$ 80,000</b>	<b>\$ 95,000</b>	
<b>PARK LAND RESERVE FUND</b>						
Park Land Reserve	Transfer to/from General Fund	12-4-000-47-450	\$ -	\$ 18,050	\$ 18,050	Temp transfer - pending community projects
<b>PARK LAND RESERVE REVENUE TOTAL</b>			<b>\$ -</b>	<b>\$ 18,050</b>	<b>\$ 18,050</b>	
Park Land Reserve	Major Park Improvements	12-5-060-580.00	\$ 25,000	\$ 8,000	\$ 33,000	Olive St Property
<b>PARK LAND RESERVE EXPENDITURE TOTAL</b>			<b>\$ 25,000</b>	<b>\$ 8,000</b>	<b>\$ 33,000</b>	

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City of Rolla Ordinance No. [XXXX]

**DRAFT**

**An Ordinance Establishing the Role of the Mayor and Governing Procedures for City Council Meetings**

**Section 1: Purpose**

This ordinance establishes the role of the Mayor as presiding officer and sets forth procedural rules to govern City Council meetings, ensuring fairness, efficiency, and public transparency.

**Section 2: Role of the Mayor as Presiding Officer**

The Mayor shall:

**1. Complete Training:**

Complete training on Robert's Rules of Order prior to assuming office and periodically as deemed necessary by the Council.

**2. Preside Over Meetings:**

- Call meetings to order and ensure adherence to the agenda.
- Maintain decorum and enforce the rules of procedure.
- Recognize members wishing to speak and ensure fair participation.
- Facilitate motions, discussions, and votes in accordance with Robert's Rules of Order.

**3. Remain Neutral During Debate:**

- The Mayor shall not debate or express opinions on agenda items while presiding.
- If the Mayor wishes to participate in debate on a specific agenda item, they must temporarily relinquish their role as presiding officer (Chair) of the meeting. The Mayor shall transfer the Chair to the Mayor Pro Tempore. If the Mayor Pro Tempore is not in attendance, the Chair shall be transferred to another designated member of the Council, provided that the designated member agrees to assume the role of presiding officer. The Mayor may resume their role as Chair after the debate on the specific agenda item has concluded.

- Should the Mayor violate neutrality, council members may request a procedural review, and repeated infractions could result in formal reprimand as determined by a two-thirds council vote.

#### 4. Voting Rights:

- The Mayor may vote only to break a tie.

#### 5. Maintain Order and Decorum:

- Ensure all discussion remains relevant to the motion on the floor.
- Address breaches of decorum promptly and impartially.
- If necessary, call for a recess or request assistance from law enforcement to restore order.

#### 6. Refrain from Unnecessary Interjections:

- The Mayor shall not interject personal opinions or commentary outside of procedural guidance.
- Any rulings or procedural clarifications must align strictly with Robert's Rules of Order or relevant statutes.

### Section 3: Procedures for Council Meetings

The following procedures shall apply to all City Council meetings:

#### 1. Agenda and Order of Business:

- The agenda shall include:
  - Consent Agenda
  - Report of Mayor and Council/Reports of Boards and Commissions/Reports of City Departments
  - Public Hearings
  - Acknowledgments and Special Presentations
  - Old Business
  - New Business
  - Claims and/or Fiscal Transactions
  - Citizens Communication

- Mayor/City Council Comments
- Closed Session
- Adjournment
- The agenda must be distributed to all members and made available to the public at least 48 hours in advance of the meeting.

## 2. Making and Debating Motions:

- Members must be recognized by the Mayor before making a motion.
- Motions must be stated clearly and seconded before debate or voting.
- Debate must focus on the motion and avoid personal remarks.
- Each council member is allowed 10 minutes to speak during debate.
- A council member may not speak again until all council members who wish to speak have had the opportunity to do so.
- Each council member may only enter into debate twice on any given topic.

## 3. Voting:

- Votes shall be conducted by voice, roll call, or ballot, as determined by council rules.
- A majority vote is required to pass most motions unless otherwise specified by state law.

## 4. Quorum:

- A quorum must be present to conduct official business, defined as a majority of the council members.

## 5. Public Participation:

- Public comments are permitted during designated portions of the agenda.
- Speakers must adhere to time limits set by the Council and address only agenda items.
- Members of the public may be called upon by members of the City Council for informational purposes.

## 6. Handling Disruptions:

- The Mayor shall manage disruptions to maintain order.
- Severe disruptions may result in removal from the meeting or adjournment at the discretion of the Mayor.

#### **Section 4: Adoption of Robert's Rules of Order**

- Unless otherwise specified by this ordinance, the City Council shall follow Robert's Rules of Order Newly Revised as the primary guide for parliamentary procedure.
- Any deviation from Robert's Rules of Order must be proposed as a motion and approved by a majority vote of the Council.
- The City staff shall provide a copy of Robert's Rules of Order Newly Revised to each seat of the City Council upon election.

#### **Section 5: Executive Sessions**

Executive sessions may be conducted in accordance with Missouri state law for matters requiring confidentiality, such as litigation, personnel issues, or property acquisition.

#### **Section 6: Amending Rules or Procedures**

The City Council may amend these rules or adopt additional procedural rules by a two-thirds vote, provided such rules do not conflict with state law.

#### **Section 7: Severability**

If any section or provision of this ordinance is found to be invalid, such invalidity shall not affect the remaining provisions, which shall remain in full force and effect.

#### **Section 8: Effective Date**

This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS [DAY] OF [MONTH], [YEAR].